

## 1. Existing Highlighting

The clause/appendix main body is on white background.

- a) Parts that need to be integrated with the main body are highlighted in yellow.
- b) Parts that are pasted multiple times in the document are highlighted in grey.

## 2. Changes

New text needs to be committed (ref. SVN) at 6pm eastern (3pm pacific) time the day before the teleconference. Changes will be reviewed by the group before accepted into the standard. To help with that:

- a) Add new text in red.
- b) Single-strike-through text to be moved. Add remark in red "NOTE: new location" to indicate where the text is to be moved if not obvious (indicate document version and line numbers).
- c) Double-strike-through text to be dropped.
- d) Double-strike-through table or figure captions for tables or figures to be dropped.
- e) If you're changing text highlighted in grey, add remark in red "NOTE: corresponding locations" to indicate the location(s) of text that needs to fall in line (indicate document version and line numbers).
- f) For adding new tables, figures, or graphic content, follow IEEE online video instructions <https://www.youtube.com/watch?v=CVJY37j1iXQ>

## 3. Checks

- a) Double-check local cross-references to make sure they are still appropriate for their context.
- b) Check whether cross-references to your signed out clause, tables, and/or figures are still appropriate. Record those that are not (indicate document version and line numbers).
- c) Do Add-Ins->Document Operations->Update All Fields and Save As PDF, then search DOC file for occurrences of "Error! Reference source not found." and replace them with valid references.

## 4. Word Usage

The word *shall* is used to indicate a mandatory requirement. The word *should* is used to indicate a recommendation. The word *may* is used to indicate a permissible action. The word *can* is used for statements of possibility and capability.

## 5. Conventions

For text body use:

- a) Style **1450Code** to represent example code;
- b) Style **1450Code** for references to keywords and identifiers (used in example code);

For syntax description use:

- c) Style **1450UserData** for user data;
- d) Style **1450Keyword** for keywords and parentheses that are part of syntax, e.g., **abs(*mx*)**;
- e) Style **1450MetaType** text for meta-types, e.g., **abs(*mx*)** where *mx* represents a mathematical expression;
- f) () encloses optional syntax which may be used 0 or 1 time;
- g) ()+ encloses syntax which may be used 1 or more times;
- h) ()\* encloses optional syntax which may be used 0 or more times;
- i) <> encloses multiple choice arguments or syntax separated by |;