

IEEE P1619 Security in Storage WG (SISWG) Operating Procedures – AudCom Issues

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IEEE Catalyst

- The IEEE AudCom (Audit Committee) announced that a decision was made to retain the recently SASB approved Baseline Working Group P&Ps "as is" and to defer any changes until the next revision. These baseline P&Ps become effective on 31 March 2009.
- AudCom is asking that working groups upgrade their operating procedures to comply with the newly published *Baseline Operating Procedures* (Individual Method).
- Sponsors are expected to instruct their WGs to ensure that they have P&Ps and that they conform to the Baseline WG P&Ps.
- AudCom will begin random audit of WG P&Ps in June of 2010.

Summary of Issues

- Baseline WG P&Ps contain several clauses with mandatory content, which are either missing or not compliant in the SISWG P&Ps.
- SISWG P&P more closely aligned with the “Corporate Method” (i.e., voting/membership restriction on entities)
- SISWG still has not addressed subgroup issue

Clause-by-Clause Comparison (1)

IEEE Individual	SISWG P&P
1. Preface – Mandatory	Missing
2. Modifications – Mandatory	Missing
3. Hierarchy – Mandatory	Introduction – not compliant
4. Fundamental Principles of Operation – Mandatory	Introduction – not compliant
5. Working Group Responsibilities – Modifiable	2.0 Responsibilities of the Working Group – may need update
6. Officers – Modifiable	3.0 Officers – needs update

Clause-by-Clause Comparison (2)

IEEE Individual	SISWG P&P
7.1 WG Overview – Mandatory	4.0 Membership – not compliant
7.2 Working group membership status - Modifiable	4.1 Gaining Membership 4.2 Application 4.5 Loss of Membership Needs update
7.3 Subgroups of the Working Group – Modifiable	Missing
8. WG Member Roster – Mandatory	4.4 Membership Roster – not compliant
8.1 Working Group Member list – Mandatory	4.4 Membership Roster – needs update

Clause-by-Clause Comparison (3)

IEEE Individual	SISWG P&P
9.1 Approval of an action – Mandatory	Missing
9.2 Actions Requiring Approval by a Majority – Mandatory	6.3 Actions Requiring Approval by a Majority of the Working Group Membership – not compliant
9.3 Actions Requiring Approval by two-thirds Vote – Mandatory	6.4 Actions Requiring Approval by Two-Thirds of Those Voting of the Working Group Membership – not compliant
9.4 Voting between meetings – Mandatory	6.2 Voting By Ballot – not compliant
9.5 Quorum - Mandatory	5.1 Quorum – needs update

Clause-by-Clause Comparison (4)

IEEE Individual	SISWG P&P
10. Meetings - Modifiable	5.0 Meetings – needs update
11. Conduct - Mandatory	Missing
12. Appeals - Mandatory	Missing
13. Communications – Modifiable	Missing

Required Actions

- Validate Individual or Corporate Method (basis for membership)
- Action SISWG Officers to bring SISWG P&Ps into compliance with AudCom Baseline P&Ps
- Execute a SISWG vote/ballot to approve the updated SISWG P&Ps