

TELEVISION STUDY GROUP MEETING AGENDA
Thursday January 15, 2009
1 PM to 3 PM EST

Roll Call/ Attending: Pamela Brody-Heine (Eco-Stewardship Strategies); Thad Carlson (Best Buy); Stephanie Castorino (IPC); Paul Chalmer (NCMS); Sue Chiang (Ctr. For Environmental Health); Patty Dillon (Dillon Env. Associates); Ric Erdheim (Philips); Jon Fairhurst (Sharp); Faridoon Ferhut (CIWMB); Steven Halme (Sony); Missy Hayes (Mitsubishi); Sego Jackson (Snohomish Co., WA); Katharine Kaplan (EPA Energy Star); John Katz (EPA Reg. 9); Richard Kerr (Bayer); Michael Kirschner (Design Chain Assoc.); Barbara Kyle (Electronics Take Back Coalition); Susan Landry (Albemarle); Jocelyn Leney (TerraChoice); Judy Levin (Ctr. for Env. Health); David Maciel (Sony); Alex McPherson (Clean Production Action); Ed Nevins (JVC); Jeff Omelchuck (GEC); Colleen Pickford (ITI); Jack Price (FL DEP); Itaru Sato (Sharp); Mark Schaffer (Schaffer Environmental); Steve Scherrer (Chemtura); Robin Schneider (Public Research Works); Leonard Tsai (self); Cat Wilt (Univ. of TN); D'Lane Wisner (Amer. Chemistry Council).

Announcements & Agenda Review: Patty reminded participants about the EPEAT Background call, scheduled for Thursday, January 22, 2009. She also referenced the new website (www.epeatdevelopment.net), with both public and private sections for future meeting materials, and provided a brief overview of the functions and intentions for the site. Patty asked if anyone had an issue with providing a list of participants on the public site (name and affiliation only). No objections were voiced.

There were no comments on the agenda.

Approval of December Minutes: Minutes from meetings will be posted after approval on the public website. No comments/corrections to the minutes were voiced, and minutes were approved as presented.

Television Study Group Co-Chairs: On the last call, Patty Dillon discussed the need to have co-chairs and for this group to approve them. There were no additional co-chair volunteers who responded to the request. Thus the two nominees for co-chairs are Patty Dillon (Dillon Environmental Assoc.) and John Katz (EPA Reg. 9). Patty and John were approved by affirmation.

Television Study Group Process: Patty Dillon referenced slides 37-43 from the PowerPoint presentation provided on the Dec. 17 call. The mission of this study group is to: 1) determine whether to develop an environmental performance standard for televisions; 2) develop a Project Authorization Request (PAR) and gain stakeholder consensus on the project goal and scope; and 3) address outstanding issues that impact the decision to move forward with standards development.

The Study Group agreed to set a deadline of May 12 to complete the work of this study group, which is 6 months from the date the invitation to participate in the study group was sent out.

There was a question about ensuring appropriate representation on the Study Group, including more retailers and purchasers, if this is to become a more consumer-driven standard. Patty Dillon shared her efforts to recruit additional stakeholders; and noted that some purchasers did not think they had the technical expertise to contribute to the process. John Katz referenced IEEE process guidance, which does not require minimum levels of participation per stakeholder category; it is more a policy question for this group.

Draft Project Authorization Form (PAR): Patty Dillon stepped through the draft PAR, which is posted on the website. The tracked changes in the draft were an attempt to respond to questions submitted by two study group members after the December call.

On Section 5.2, Scope:

Comments and suggested changes included adding “component TVs” to be consistent with ENERGY STAR; whether the PAR should define TVs and/or list specific technologies; whether professional displays should be included in this standard or in a future revision to the monitor standard. There was a general discussion of whether the PAR needs to be very specific or somewhat broad on the issue of definitions.

Based on the conversation, the co-chairs agreed to revise the PAR Scope, and bring it back to the Study Group on the next call. Participants should any specific suggestions on the scope to Patty. The following participants volunteered to review the proposed revisions by email prior to the call, including Leonard Tsai, Barbara Kyle, Jon Fairhurst, Katharine Kaplan, Ed Nevins, Colleen Pickford, Steven Halme, and Sue Chiang.

Everyone was comfortable with the environmental issues covered under 5.2, with acknowledgement of Colleen’s suggested edit on “*performance categories covered by decision of the work group.*”

On Section 5.4, Purpose:

The content of this section was reviewed. There was a suggestion to structure this section to ensure that EPEAT can promote stretch goals. The co-chairs noted that this would be an issue for the work group to discuss, but it isn’t necessary within the PAR. There were no comments on the remainder of the boilerplate language.

Patty requested that participants email her with any issues that they’d like discussed.

Additional Discussion Topics: In the interest of time, the group decided to start with this topic for the next call.

Next meeting: February 11 or 12, held in the morning to better accommodate overseas participants. Meeting Wizard notice will be forthcoming.

Spring Face-to-Face Meeting: Group felt it was good to explore, and just asked that planners be as respectful as possible of budget constraints and travel restrictions.