

TELEVISION WORKING GROUP MEETING MINUTES
Thursday, May 21, 2009
11 to 1 PM EDT

Welcome from Patty Dillon and John Katz, co-chairs.

Roll Call/ Attending:

Walter Alcorn (Alcorn Consulting); Clifford Bast (Acer); Cate Berard (EPA); Mike Biddle (MBA Polymers); Pamela Brody-Heine (Eco-Stewardship Strategies); Stephanie Castorino (IPC); Gerard Catapano (Consumer Union); Reggie Caudill (NJIT); Paul Chalmer (Natl. Ctr. For Manufacturing); Mike Coop (heyCoop); Derek Dao (Samsung); Patty Dillon (Dillon Env. Associates); Ric Erdheim (Philips); John Fairhurst (Sharp); Eric Gilbert (Acer); Missy Hayes (Mitsubishi); Garth Hickie (MN PCA); Katherine Kaplan (EPA); John Katz (EPA); Richard Kerr (Bayer); Barbara Kyle (Electronics Takeback Campaign); Susan Landry (Albemarle); Sergei Levchik (ICL); Jason Linnell (NCER); David Maciel (Sony); Alexandra McPherson (Clean Production Action); Ann Peters (Gracestone, Inc); Colleen Pickford (ITI); Wayne Rifer (GEC); Joshua Saunders (Underwriters Lab); Steve Scherrer (Chemtura); Mark Shaffer (Shaffer Environmental); Mark Sharp (Panasonic); Katherine Stewart (TerraChoice); Ed Weil (Polytechnic Institute @ NYU); Sarah Westervelt (BAN); Cat Wilt (Univ. of TN); D'Lane Wisner (Amer. Chemistry Council); Keiko Yokoyama (Sony).

Agenda Review: Patty elaborated on the agenda for the call, and noted that reference documents for agenda topics are cross-listed on the agenda.

Approval of April Minutes: Minutes from meetings will be posted on the public section of the workgroup after approval. [The minutes for the April 23 meeting were approved by affirmation.](#)

General Announcements:

Link to Patent Information on website/Call for Patents: The WG chair provided an opportunity for participants to identify patent claims of which the participant is personally aware and that may be essential for the use of the standard. No patents were identified on this call. [There was interest in inviting a member of IEEE to a future call to elaborate on this protocol.](#)

Update on the Imaging Equipment (IE) Workgroup: The PAR was approved by the EASC, and their subgroups are working on criteria development. Later in the call we'll discuss coordination between the TV and IE subgroups.

Resource Directory: This will be a repository of reference materials, documents and links that may be useful in criteria development. It will be posted on our website.

Updated TV WG Roster Posted: The latest roster is posted on the Members' Only section of the website. The chair reminded stakeholders of their responsibilities regarding participation as members vs. observers.

Performance Categories

On the last call, the WG was asked to identify performance categories that this WG might address beyond the eight categories originally outlined. Two issues were raised. First, on the last WG call, it was suggested that the TV WG consider the European Union Electricity Using Products (EuP) Directive and its implementing measures that take a life cycle approach. Based on an initial review of the EuP, John Katz explained that it seemed premature to segregate it as a standalone category, but it will be brought up as reference along with other existing standards. For TVs, the EuP is limited to energy conservation measures and RoHS, which are included in other EPEAT categories. The second issue raised was related to nitrogen trifluoride, a chemical used in the manufacturing process rather than in the product

itself, and whether its consideration falls within our existing categories. This issue also came up in the IE Workgroup, and will be considered within the merged environmentally-sensitive materials category. If this subgroup chooses not to address nitrogen trifluoride in this performance category, John Katz suggested that the issue be brought back to the WG for consideration within another or new performance category.

The TV WG will stick with the 8 existing categories for now.

Launch Subgroups

- *Strategy for Coordination with Imaging Equipment.* Patty Dillon discussed the rationale (addressed in the April 23 call) for merging/combining some subgroups with those working in the IE workgroup. Any criteria recommended by a merged subgroup will require approval of both the TV Working Group and the IE Working Group, independently. She referenced the document "TV Subgroup Strategy.doc" and highlighted two changes from the previous call: packaging is going to merge with IE subgroup, and materials selection is going to remain an independent subgroup for now. Patty reviewed the subgroup strategy as outlined in the document. *The proposed strategy for the subgroups was approved by affirmation.*
- *Subgroup Rosters & Chair/Co-Chair.* The roster in TV Subgroup Roster.xls represents current requests for participation in subgroups. If you do not see your name and want to participate, please send your preferences to Patty Dillon.
- *Charge, Logistics & Kickoff Tasks.* Patty Dillon walked through the posted document titled, 1680.3 Subgroup Kickoff Tasks.doc, which outlines the mission, responsibilities, and kickoff tasks for subgroups.

Criteria Development Basics

John Katz referenced two posted documents, entitled "EPEAT 1680 Criteria Development Template.doc" and "Criteria Development Lessons Learned.doc" that serve as guidance for criteria development. The first document provides a generic template and example of the components that need to be included in each criterion. The second document provides examples of what mistakes to avoid and items to address in the drafting of criteria.

Topics for WG Discussions & Presentations

The co-chairs invited suggestions of topics or background speakers that would be useful for the entire workgroup. Recommendations can be provided to the co-chairs at any time. WG members suggested several topics, including an overview of TV technology and how it is likely to change in the near future; regulations, including those at the state level, which impact TVs; a conversation with product designers about implications and best available technologies for end of life; and the iNEMI's roadmapping process as it relates to TVs.

Next Steps:

- Patty and John will start to explore opportunities for guest speakers on upcoming calls.
- Subgroups Start Work—expect to hear from your subgroups chairs in the near future.
- Call schedule: Majority of stakeholders expressed a preference for a regular call schedule for the Work Group. Patty suggested the 3rd Wednesday of every month, from 11:00-1:00 (GMT – 4h). Several WG members noted a conflict at this time with the IE WG energy conservation subgroup. Patty said she will explore other day/time options, and get back to the WG. The WG will schedule calls through the summer with the option of canceling in August if there is not adequate participation.