

**IEEE 802.3 Maintenance Task Force**  
**July 2023 Meeting Minutes**  
**11 July 2023**  
<http://www.ieee802.org/3/maint/index.html>

The meeting was called to order by Mr. Adam Healey (Chair) at 1:33 pm CEST on 11 July 2023.

With no volunteers to record the minutes, Mr. Healey recorded the minutes.

Refer to: [http://www.ieee802.org/3/maint/public/healey\\_1\\_0723.pdf](http://www.ieee802.org/3/maint/public/healey_1_0723.pdf) for the meeting slides.

**Agenda**

Mr. Healey reviewed the following proposed meeting agenda:

- Review and approve agenda
- Approve meeting minutes
- Guidelines for IEEE-SA Meetings
- IEEE-SA Copyright policy
- Participation in IEEE 802 Meetings
- Attendance procedures
- Consideration of maintenance requests
- Future meetings

**Motion #1: Approve the agenda.**

M: S. Carlson

S: D. Law

Procedural (>50%)

Passed by unanimous consent at 1:36 pm CEST on 11 July 2023.

Mr. Healey noted that the January 2023 minutes were posted on 18 January 2023.

**Motion #2: Approve the [January 2023](#) minutes.**

M: J. Lewis

S: S. Carlson

Procedural (>50%)

Passed by unanimous consent at 1:38 pm CEST on 11 July 2023.

**IEEE-SA patent policy**

Mr. Healey displayed the patent slide for pre-PAR meetings.

**IEEE-SA copyright policy**

Mr. Healey advised participants that:

- IEEE SA's copyright policy is described in Clause 7 of the IEEE SA Standards Board Bylaws and Clause 6.1 of the IEEE SA Standards Board Operations Manual.
- Any material submitted during standards development, whether verbal, recorded, or in written form, is a Contribution and shall comply with the IEEE SA Copyright Policy.

Mr. Healey displayed the IEEE-SA copyright policy.

**Participation in IEEE 802 meetings**

Mr. Healey displayed the requirements for participation in IEEE 802 meetings.

## Attendance procedures

Mr. Healey reminded attendees about the attendance recording mechanisms. The following attendance list is based on the in-person attendance record and the attendance recorded by the teleconference tool.

Name	Affiliation
Aronson, Joseph	TI
Carlson, Steven	HSD, Robert Bosch GmbH, Ethernovia
Hajduczenia, Marek	Charter Communications
Healey, Adam	Broadcom
Law, David	Hewlett Packard Enterprise
Lewis, Jon	Dell Technologies
Perry, Lisa	IEEE SA
Thompson, Geoffrey	Independent

## Consideration of maintenance requests

Mr. Healey noted that 5 new revision requests had been received and reviewed the status of open revision requests. See [http://www.ieee802.org/3/maint/requests/open\\_num.html](http://www.ieee802.org/3/maint/requests/open_num.html).

- 16 open maintenance requests
- Current status of open requests
  - Approved 0
  - Balloting 0
  - Ready for ballot 11
  - Awaiting clarification 0
  - Errata 0
  - To be categorized 5

Mr. Healey listed the following maintenance requests for consideration at this meeting.

No.	Date	Standard	Clause	Subject
<a href="#">1403</a>	09-May-23	802.3-2022	Table 119-5	Typo
<a href="#">1404</a>	12-May-23	802.3-2022	Annex 55A	Machine-readable extracts
<a href="#">1405</a>	26-May-23	802.3-2022	Various, see details	Formatting error
<a href="#">1406</a>	26-May-23	802.3-2022	Various, see details	Incorrect cross-reference
<a href="#">1407</a>	02-Jun-23	802.3-2022	Various, see details	Update interface list

### *Revision Request #1403*

The revision request was discussed. There were no objections to changing the status of this request to “Ready for ballot”.

### *Revision Request #1404*

The revision request was discussed. There were no objections to changing the status of this request to “Ready for ballot”.

### *Revision Request #1405*

The revision request was discussed. There were no objections to changing the status of this request to “Ready for ballot”.

*Revision Request #1406*

The revision request was discussed. There were no objections to changing the status of this request to “Ready for ballot”.

*Revision Request #1407*

The revision request was discussed. There were no objections to changing the status of this request to “Ready for ballot”.

**Future meetings**

Mr. Healey noted that future meetings would be announced on the Maintenance Task Force reflector.

**Adjournment**

Mr. Healey observed that there was no further business and adjourned the meeting.

**Adjourned at 1:56 pm CEST on 11 July 2023**