Proposed Resolution for IEEE 802 LMSC Policy and Procedure Revision Ballot
on
LMSC P&P Revision Process

From: Matthew Sherman, LMSC Vice Chair
To: LMSC Executive Committee   **Date:** 1/9/2005

Purpose: This document proposes revised text for the P&P Revision identified above based on comments received during the ballot and the comment resolution session held 1/7/2005.

Rationale for proposed change:

Numerous issues have been raised with our current P&P Revision Process including:

> Who votes on approving a revision and how the votes are counted
> What process is followed for proposals assigned to further study
> What editorial discretion is allowed without a revision ballot
> To whom and how proposed changes are distributed
> What constitutes a suspension of the rules
> Temporary rules modifications

The text below addresses those issues.

Proposed Change:

Revise the LMSC P&P according to the following revised text (based on the July 04 P&P revision 1):

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7.1.4   Voting Rules

Only members of the EC with voting rights are counted in either the numerator or denominator in determining the approval threshold for any EC vote. Unless specified otherwise in these P&P all EC votes are in addition subject to the following provisions. Voting is by simple majority of approve divided by approve plus disapprove.   The Chair may vote only if his vote can change the outcome.

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> **Comment [PR11]:** A line for abstaintion thresholds during votes may be added here and has been indicated as a matter for further debate in the comment resolution process

> **Deleted:** Voting in the Executive Committee is by simple majority. The Chair only votes to break ties. A quorum is at least one-half of the Executive Committee voting members.¶

7.1.4.2   Voting Between Plenary Meetings

At times, it may become necessary for the Executive Committee to render a decision that cannot be made prior to the close of one plenary but must be made prior to the following plenary. Such decisions shall be made using electronic balloting. Provision shall be made for the LMSC membership to observe and comment on Executive Committee electronic ballots. All comments from those who are not members of the Executive Committee shall be considered. Non EC members who wish to comment on a ballot should send comments to the ballot originator unless otherwise specified in the ballot. The ballot originator shall circulate all comments received by non-EC members on the EC reflector.

7.1.6   Revision of the LMSC Policies and Procedures (P&P)

These P&P may be changed as described in this section.

7.1.6.1   Initiation of Proposed P&P Revisions

1. Proposed changes shall be in written form and include:

    a) The purpose, objective, or problem the proposed change is intended to address.

    b) The specific text of the proposed change and the rationale for the chosen text.

2. Proposed changes my be created by:

    a) Any active working group or technical advisory group. A proposal shall require the affirmative vote of at least three fourths of the members present when the vote is taken, quorum requirements shall be as specified in subclause **Error! Reference source not found. Error! Reference source not found.**.

    b) Any Executive Committee Member

Writers of proposed changes are encouraged to seek the advice of experienced members of the EC to help form the wording in a manner appropriate for and consistent with these P&P.

7.1.6.2   Executive Committee Action on Proposed Changes to these P&P

The proposed P&P revision shall be presented at an Executive Committee meeting in conjunction with a Plenary Session. Approval for Distribution and Executive Committee Ballot shall require the affirmative vote of at least two thirds of Committee members with voting rights voting approve or disapprove and will result in the distribution of the proposal and an Executive Committee electronic ballot on the P&P revision.

7.1.6.3   Distribution and Executive Committee Ballot

Executive Committee ballots on P&P revisions shall be at least 30 days in duration and shall close at least 30 days before the opening of the next Plenary session (to allow time for comment resolution). Distribution of ballots on P&P revisions to the LMSC membership shall be accomplished as provided by subclause 7.1.4.2.

Comment [PR12]: This change presumes that the EC reflector will be openned up for observers.

Deleted: Commenters who are not members of the Executive Committee are urged to seek an Executive Committee voting member (normally their Working Group or Technical Advisory Group Chair) to include the viewpoint of the commenter in their vote.

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Deleted: The Executive Committee shall take one of three actions on the proposal: Approve for Distribution and Executive Committee Ballot, or Assign for Study, or Reject.¶

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7.1.6.4 LMSC Approval

After distribution of a proposed P&P Revsion and an Executive Committee electronic ballot has been conducted, the Executive Committee member designated in accordance with subclause **Error! Reference source not found.** shall tabulate the ballot results, attempt to resolve the comments, and present the comments and proposed resolution at an Executive Committee meeting in conjunction with a Plenary Session.

LMSC approval of the revised text of the proposed P&P revision shall require the affirmative vote of at least two thirds of all Executive Committee members with voting rights (regardless of whether they are present). The vote shall be taken at a plenary closing EC meeting. LMSC approval will result in the change becoming effective at the end of Plenary Session during which approval is voted. The revised P&P shall be forwarded to the Computer Society Standards Activities Board (CS SAB) and the Standards Association (SA) Audit Committee (AUDCOM).

If LMSC approval is not achieved, , the proposed revision is rejected, and may not be considered again until a future session. P&P revisions become effective at the end of the plenary session where they are approved. An up to date LMSC P&P should be maintained on the IEEE 802 website.

7.1.6.5 Editorial discretion

In some circumstances minor revisions may be made to the LMSC P&P without a revision ballot. These circumstances include:

- Basic layout / formatting that don't change the meaning of any of the text
- Correction of spelling and punctuation
- Error in implementing approved changes

All other LMSC P&P revisions must be balloted in accordance with the process defined here. If there is a protest by any voting member of the EC to an editorial change of the P&P within 30 days of release to the EC it will not be effective.