

UNAPPROVED MINUTES

**EMC Society Standards Development Committee (SDCom) Meeting
Monday, 15 Novmeber 2004, 12:30-2:00 PM
Palmer House Hyatt Hotel Chicago, IL**

Attendees

Stephen Berger
Andrew Drozd
Michael Hart
Donald Heirman
Daniel Hoolihan
Elya Joffe
David Staggs
Donald Sweeney
Kimball Williams

Not Present

Edwin Bronaugh
Nigel Carter
John Kraemer (Resigned – see later comments)
Risaburo Sato
Werner Schaefer
Ralph Showers
David Traver
Perry Wilson

Guests

Henry Benitez
Colin Brench
Fred Heather
Warren Kesselman
John Norgard
Frank Sabath

Agenda

1. Call to Order at 12:35 PM by Steve Berger.
2. Approved Agenda

3. Elected Michael Hart as Secretary. Motion made, seconded and voted unanimously.
4. Minutes from Aug 2004 meeting approved unanimously with one typographical correction.
5. P139 Revision discussed:
 - a. Need WG Chairman
 - b. Don Heirman to put note in Society Newsletter to seek chair.
 - c. Reaffirmation Ballot

ACTION ITEM

- B. for Don Heirman and Dan Hoolihan
- C. for Mike Hart

6. LRM PAR discussed. General feeling was that we should fine tune this document further before voting. Concerns were:
7. John Kraemer has turned in his resignation, for business and personal reasons. Steve Berger expressed his regret but understood his reasons. Don Heirman proposed that a merit award be processed

ACTION ITEM

- for Steve Berger

8. Discussion on MOA with ComSec.
 - a. EMC vs Spectrum Management
 - b. Avoid US Centric document
 - c. Coordinate European and US Std activities , possibly by including European member in steering committee.
9. PAR on Terminology
Approved . Motion by Don Heirman, Second by Don Sweeney. Voted Unanimously.
10. Budget Discussions for EMC(S) Board
Annual budget \$15K
Current YTD is \$11K plus 1K for this meeting.

We need input on unused items and estimated budget items for 2006.
Comments to SDCOM Chairman

11. Review of Open PAR's

139, 299, 377, 1128, 1140

ACTION ITEM

Mike Hart to do Matrix on Open Standards

12. Meeting adjourned at 2:13pm.

Meeting schedule for next year.

Next Meeting is 7th March at RTP, NC

May 16-17 Tuscon, AZ

Aug 9-11 Symposium, Chicago

Nov 14-15 Portland, OR