

IEEE - IAS I&CPS ANNUAL CONFERENCE
CALL FOR PAPERS - SUBMISSION REQUIREMENTS AND SCHEDULE

CALL FOR PAPERS

- October** Issue a call for papers at IAS annual meeting.
- December 1** Issue copy for general call for papers from I&CPS Technical Program Chair for publication in the January/February IAS magazine.
- February 1** Issue copy for a call for papers from each of the Technical committees who intend to have sessions at the Annual Conference in the, and March/April and May/June IAS magazine.
- May** Issue a call for papers at I&CPS annual meeting.
- July** Receive and review any paper abstracts submitted. Technical Committee and its subcommittees

PAPER PROPOSAL SUBMISSION REQUIREMENT

- * **Response to “Call For Papers”:** One Page Abstract
- * **Response to “Conditional Acceptance”:** The authors should submit a **complete draft** paper for review and comments. It should include sufficient information for reviewers to access the significance and value of the proposed paper.
- * **Response to “Acceptance for Presentation”:** Authors should submit the camera ready papers with completed copyright form(s) to I&CPS Technical Program Chair. Authors whose proposals are accepted must register and present their paper(s) at the I&CPS Annual meeting in person.

AUTHOR DEADLINES

- * July 1 Abstract of proposed paper received by Technical Committee Vice Chair.
- * August 15 “Rejection” or “Conditional Acceptance” is issued by subcommittee vice chair.
- * October 1 Deadline for the complete draft paper. The authors should submit a complete draft paper for better review and comments. It should include sufficient information for reviewers to access the significance and value of the proposed paper. Proposals will be reviewed by each committee and subcommittee at IAS annual meeting.
- * November 15 Authors are informed by the subcommittee vice chair for the “Acceptance for Presentation” or “Rejection” of the paper(s) with reviewers comments and suggestions. (cc to I&CPS Technical Program Chair and Technical Committee Vice Chair)

- * November 30 Author Kits are issued by Technical Program Chair and received by authors. Author Kits should include instructions on paper preparation and guides for paper presentation.
- * January 15 Complete, camera ready papers, and copyright forms are received by Technical Program Chair. Author should also send three (3) copies of the paper to subcommittee vice chair for technical merit review.

TECHNICAL COMMITTEE DEADLINES

- * October 15 Paper Session Requirements form is completed by Technical Committee Vice Chair and received by Technical Program Chair.
Committee, subcommittee, and working groups meeting request form is received by Technical Program Chair.
- * November 15 Planned Paper and Panel Discussion Requirements forms are received by Technical Program Chair from Technical Committee Vice Chair.
Issue “Acceptance for Presentation” or “Rejection” of the paper(s) with reviewers comments and suggestions to authors. (cc to I&CPS Technical Program Chair and Technical Committee Vice Chair)
- * February 15 Technical Program Chair will make the final schedule adjustments before the program is printed.

I&CPS Schedule	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.
Paper Deadline									
Abstract		I							
Conditional Acceptance			I						
Complete Draft					I				
Accept/Reject (With Recommendation)						I			
Author Kit is Mailed Out						I			
Camera Ready Paper								I	
Committee Deadline									
Request Session Numbers					I				
Paper Titles/Panel Members						I			
Final Schedule									I
Committee/Working Group Meetings					I				
Note:									
Begin of the Month	I								
Middle of the Month		I							
End of the Month			I						

IAS Schedule	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June
Paper Deadline								
Abstract								
Conditional Acceptance								
Complete Draft								
Accept/Reject (With Recommendation)								
Author Kit is Mailed Out								
Camera Ready								
Committee Deadline								
Request Session Numbers								
Paper Titles/Panel Members								
Final Schedule								
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Note:								
Begin of the Month								
Middle of the Month								
End of the Month								