

NPEC SC-4 Working Group 4.6
San Diego, CA
Meeting Minutes July 24, 2012

1. Chairman, George Attarian, called the meeting to order at 3:30PM PDT.
2. Attendance (■ - present, A - absent, S - absent with substitute)
 - a. New members were added 7/24/12 – Oon-Pyo Zho, Chris Georgeson, and Sing Matharu

Members

■	Attarian, George
A	Ahmald, Ijaz
■	Bowman, Mark
A	Carruth, Bob
■	Colaiani, Paul
A	Disosway, John
■	Fleischer, Ken
■	Gladey, David
A	Georgeson, Chris
■	Hara, Kali
A	Heacock, Evan
■	Leake, Harvey

■	Lyon, Roy
■	Mallanda, John
■	Matharu, Singh
■	Miller, Ken
A	Reimers, Gregg
■	Sehi, David
A	Simon, Shawn
A	Sims, Tom
S	Tucker, Mike
■	Womack, Tamatha
■	Zhu, Oon-Pyo

Corresponding Members

A	Baxter, Farouk
A	Bysfield, Alan
A	Nicely, Jerry

A	Mindick, Bill

Guests

■	Kozo, Edvin
■	Nakagawa, Yasushi
■	Mathew, Roy

3. Action item status

- Items 10-23, 10-24, 10-25, 10-26, 10-27, 10-28, 10-29, 10-30 and 10-31 were complete prior to meeting.
- 10-31 completed during meeting.
- Added action items 12-1, 12-2, 12-3, 12-4, 12-5, and 12-6.

4. Specific items related to 765.
 - a. George expressed the appreciation of the WG for the efforts of Tammy Womack and Mark Bowman in cleaning up and preparing the document for balloting.
 - b. Successful ballot on first pass – statistics
 1. Balanced ballot pool of 57
 2. Response rate 96% (55 of 57) \geq 75%
 3. Approval rate 94% (52 of 55) \geq 75%
 - c. Ballot was above 75% approval so the recommended practice needs to proceed forward to publication.
 - d. We must respond to negative comments and provide a recirculation ballot. Negative comments were organized based on general categories for discussion.
 - e. WG reviewed the 3 negative vote comments and proposed responses.
 1. WG elected to agree in principle and retain some comments to hold for next revision of the document.
 2. WG suggested some comments be covered as “editorial changes” by standards editor.
 3. A motion was made by David Gladey to accept disposition of comments and seconded by Ken Fleisher. A voice vote was called and passed unanimously.
 - f. A motion was made to proceed to recirculation ballot by Mark Bowman and seconded by Ken Miller. A voice vote was called and passed unanimously. The document will now proceed to the recirculation process.
5. Specific items related to IEEE 1792 revision.
 - a. 1792 needs to be revised to incorporate beneficial comments from the previous ballot.
 - b. Mark and Tammy have agreed to send the previous comments to working group members prior to the 13-01 meeting.
 - c. Mark Bowman to begin drafting a PAR which will be broad enough to cover industry items as well as various comments from the previous ballot.
6. Three new working group members joined: Oon-Pyo Zho, Chris Georgeson, and Sing Matharu.
7. Next WG meeting will be held in conjunction with the SC-4 13-01 meeting.
8. Meeting adjourned at 5:48 PM PDT.

Action items

Item #	Assigned to	Action	Due	Status
10-23	Bowman	Proceed to recirculation ballot with 1792	ASAP	Complete
10-24	Womack to Sehi	Provide ballot comment spreadsheet and summary presentation to post on WG site	9/1/11	Complete 8/4/11
10-25	Bowman/Womack	Prepare a mark-up of 765 for revision and provide to Attarian	9/15/11	Complete
10-26	Attarian and all members	Email circulation of 765 revision	9/30/11 responses by 10/15/11	Complete
10-27	Attarian to Sehi	Provide Interpretation and how to dispose depending on AdCom to post on WG website	9/1/11	Complete
10-28	Attarian	Determine if a meeting is needed at 12-01	12/1/11	Complete
10-29	Attarian	Schedule and Preview of 765 at 12-01	1/30/12	Complete
10-30	Sims to Sehi	Update WG membership list with officers named for website	9/1/11	Complete 8/4/11
10-31	Attarian	Determine if a PAR to consider non-negative comments to 1792 for future revision	Spring 2012	Complete 07/24/2012
12-1	Attarian	Contact IEEE to obtain the comments from the last revision of IEEE 765	13-01 Meeting	
12-2	Attarian	Determine how to best incorporate comments from the initial issuance of IEEE 1792	13-01 Meeting	
12-3	Leake/Miller	Review the documents that reference grid frequency relaxation. Harvey to provide initial published information while Ken will get further information/confirmation from FERC	13-01 Meeting	
12-4	Bowman	Draft PAR for 1792 - wording to allow broad operational experience and comments from the initial ballot. Wording should be broad enough to address the simplified method for protecting post trip voltage (Harvey Leake's SC-4 presentation)	13-01 Meeting	
12-5	Bowman/Womack	Email comments from the last IEEE 1792 ballot to the working group members.	9/7/12	
12-6	Attarian	Send email to Keith Bush to include Oon-Pyo Zho, Chris Georgeson, and Gurcharan (Singh) Matharu on the Working Group 4.6 roster	13-01 Meeting	