<u>MEETING MINUTES</u>: S17-02, Buffalo, NY. July 17, 2016

1. Attendance

Jason Bellamy Keith Bush Dale Goodney Mitch Staskiewicz Joe Krvavac

2. Review Prior Meeting Minutes:

W.G. 4.8 16-02 meeting minutes approved

Motion to approve minutes: Mitch Staskiewicz

Second: Jason Bellamy

3. W.G. 4.8 Membership Update, Changes, and Assignments

Updated membership roster attached to this document as Attachment 2. Removed Paul Martini and Myat San from working group.

4. Status of IEEE-833

Last issued in 2011. PAR draft complete, goal for PAR approval 18-01.

5. Discussion items

- It is recommended the W.G. members review IEEE-833 and begin thinking of the impact of Fukushima event to this standard.
- Reviewed Reaffirmation comments on 833.
- Normative References IEEE 323 and 632 possibly moved based on style guide. Action assigned to Keith Bush.
- Possibly remove years in informative references.
- Re-evaluate informative references.
- Add service life of seals to section 10.
- Consider removing last paragraph of section 8.3. Research history of the paragraph addition and purpose of its addition Action assigned to Dale Goodney

6. Review of Action Items:

Refer to Attachment 1 for a complete status of W.G. 4.8 action items as of the conclusion of the S17-02 meeting.

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Attachment 1

W.G. 4.8 Action Items

ltem	Assigned	Dated Identified	Due	Action	Status
1	D. Goodney/ P. Martini	1/19/15	S17-01	Draft PAR for discussion purposes during the S17-01 meeting	Complete
2	J. Krvavac	1/19/15	S17-01	Send FPL OE to the team.	Complete
3	J. Krvavac	1/25/16	S17-01	Send spreadsheet with reaffirmation comments from last revision	Complete
4	J. Bellamy	1/25/16	S17-01	Send update to website coordinator of W.G. 4.8 membership	In progress
5	J. Bellamy	7/12/16	S18-01	Reach out to SC4 members for applicable Fukishima OE	In progress



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<u>Attachment 2</u> <u>SC-4 Working Group 4.8 Member Listing</u>

- 1. Keith Bush Chair
- 2. Jason Bellamy Secretary
- 3. Sudhir Thakur
- 4. Mitch Staskiewicz
- 5. Jack Carter
- 6. Dale Goodney
- 7. Joe Krvavac
- 8. Ken Fleischer
- 9. Singh Matharu
- 10.Elnora Basler



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