P1547 Balloting Instructions

Draft 5/22/17
Revised 5/24/17
1. Log onto myProject; click the link for myBallot, or my Ballot Home (Voter) if applicable. (https://development.standards.ieee.org/my-site/home)

2. Click the link for "Manage myBallot Activity."

3. Locate P1547.

4. Click on the DRAFT# to open the draft; click on the drop-down box to submit your vote; click on the comments link (under the Actions column) to submit your comments.

Comments MUST be submitted in plain text using one of the following formats available in myBallot:

(a) single comment submittal (i.e, entering one comment at a time into a comment field, with an attachment mechanism for files in any format); or

(b) multiple comment submittal (i.e., entering comments onto a spreadsheet template provided in either XLS, XML or CSV format, for upload into myBallot).
Step 1:

Log in to myProject
https://development.standards.ieee.org/my-site/home
Click on “myBallot” tab to get to this page

Click on this link to get the draft

Click on this link to enter comments

Don’t forget to VOTE!
Step 3: (comments)

Click on this link to input single comment (using on-line web form)

Click on this link to enter multiple comments using (off-line comments spreadsheet)
Step 3a: (single comments)

Single Comments - enter comment and press “ok” to submit.
Can attach supporting docs if needed
Step 3b: (multiple comments)

Multiple Comments – download excel, xml or csv (EXCEL REQUESTED), Fill out off-line, upload, “ok” to submit.

NOTE: to add other files, please use the “single comment” method which will allow you to add other attachments
Remember, Don’t forget to VOTE! – on main page