

**IEEE SCC 32 ITS**  
**Incident Management Working Group**

**Houston TranStar Meeting Agenda**  
**(December 11 -13, 2000)**

to be held at

**Houston TranStar**  
**Houston, Texas**

# Monday, 11 December 2000

**I. Monday Morning Session..... 9:00 AM to 11:30 AM**

**A. Welcome/Introductions..... Chester Chandler**

**B. Sign In**

**C. Agenda Revisions/Additions/Deletions/Adoption ..... Chester Chandler**

**Goals of Monday Meeting**

- Complete Progress and Status Reports
- Make progress on .X Standards

**D. Old Business..... Chester Chandler**

*Item 1. College Park, Maryland Meeting Minutes Approval – Wayne Gisler*

*Item 2. Review of Action Items - Wayne Gisler*

*Item 3. Report: Public Safety Recruiting: Any Issues? – Ken Brooke*

**E. New Business..... Chester Chandler**

*Item 1. IMWG Membership / Leadership Status Changes – Chester Chandler*

*Item 2. Reorganize Order of .X Workshops– Chester Chandler*

*Item 3. Discuss Status of ITS Architecture Flow Document, Basis for Communication Documents, Requirements Documents – Wayne Gisler*

**F. Reports**

*Item 1. Report: eTTX Activities – John Lathrop*

*Item 2. Report: TESCNET Presentation – John Corbin*

*Item 3. Report: TMDD Data Element Coordination – Dave Kelley*

*Item 4. Report: FHWA Public Safety Program – Dave Hellman/Bill Baker*

*Item 5. Sub-Group Reports – Sub-Group Leaders*

*Item 6. Report: Review of IMWG Progress and Updated Schedule – John Corbin*

*Item 7. Report: New York City Project – Ed Mark*

**II. Lunch ..... 11:30 AM to 1:00 PM**

**III. Monday Afternoon Session ..... 1:00 PM to 5:00 PM**

**Sub-Group Breakout Sessions ..... Sub-Group Leaders**

**IV. Adjourn**

**V. Officer Meeting**

**NOTE: 15 Minute Mid-morning and Mid-afternoon Breaks will be called at the discretion of the IMWG Chair**

# Tuesday, 12 December 2000

- I. **Tuesday Morning Session..... 8:00 AM to 11:30 AM**
  - A. **Welcome/Introductions ..... Chester Chandler**
    - Goals
      - Welcome / Orientation
      - Conduct TTX #1
      - Conduct Sub-Group Planning Sessions
  - B. **Discussion of TTX Ground Rules.....John Lathrop**
  - C. **Conduct TTX #1 .....John Lathrop**
- II. **Lunch ..... 11:30 AM to 1:00 PM**
- III. **Tuesday Afternoon Session ..... 1:30 PM to 5:30 PM**
  - A. **TTX #1 Debriefing.....John Lathrop**
  - B. **Sub-Group Breakout Sessions..... Chester Chandler**
- IV. **Adjourn**

**NOTE: 15 Minute Mid-morning and Mid-afternoon Breaks will be called at the discretion of the IMWG Chair**

# Wednesday, 13 December 2000

- I. **Wednesday Morning Session ..... 8:00 AM to 11:30 AM**
  - A. **Welcome/Introductions ..... Chester Chandler**
    - Goals of Meeting
      - Conduct TTX #2
      - Finalize Loose Ends
  - B. **Conduct TTX #2 ..... John Lathrop**
- II. **Lunch ..... 11:30 AM to 1:00 PM**
- III. **Wednesday Afternoon Administrative Meeting..... 1:00 PM to 3:30 PM**
  - A. **TTX #2 Debriefing..... John Lathrop**
  - B. **Closing Items**
    - Item 1. Plans / Expectations for Next IMWG Meeting*
    - Item 2. Discuss and reevaluate schedule*
    - Item 3. Scheduling of Future Meetings and Teleconferences*
    - Item 4. Review of Action Items*
- IV. **Adjourn**

**NOTE: 15 Minute Mid-morning and Mid-afternoon Breaks will be called at the discretion of the IMWG Chair**