

ITE/IEEE
Incident Management Working Group

January 21, 2000 Teleconference

Friday, 21 January 2000

I. Welcome/Introductions Chester Chandler

II. Roster of Attendees

- *Andy McFarlane*
- *Bob Barrett*
- *Tom Kurihara*
- *Andy Schoka*
- *Dave Helman*
- *Ken Brooke*
- *Michael Ritchie*
- *Gina Field*
- *John Corbin*
- *Wayne Gisler*

III. General Discussion

- A. Send Bob Barrett revised text as part of our comment disposition for comment #50. This text will also be sent to Paul Thorpe to insure ASN.1 concurrence.
- B. The term optional is only utilized in the context of the ASN.1 Syntax. This doesn't mean that you don't have to be able to send and receive optional messages, but that you may not have to send messages that are optional.
- C. Two versions of the redline overstrike version will be created and incorporated into one document. The comments we have to date will be contained in one version. A second version will be developed that represents Andy Schoka's comments. This document, with all versions, will be posted to the web in Word 97 format. A third version of the document will also be provided that will highlight inconsistencies with the IEEE style manual and with insuring consistency throughout the document. These items have been identified principally by Gina and discussed by the group. It is felt that this is necessary to provide a quality standard.
- D. Michael Ritchie, John Corbin, and Mike Ogden are to in short order pull together a budget and scope and cost estimate for putting together a TTX. Andy Schoka suggested developing a range of costs, rather than specific costs.
- E. Various other comments related to Ballot Resolution were collected by Gina for further disposition.