

MINUTES

P1583 Meeting in Austin, Texas on Monday, October 20, 2003.

The following were attendees at the meeting:

Jim Adler
Alice Allen
David Aragon
Stephen Berger
Ren Bucholz
Herb Deutsch
David Dill
Victor Fernandez
Doug Fletcher
Bob Hogzett
Jacques Hulshof
Pete Klammer
Larry Korb
Doug Landoll
Jennifer Longman
Neil McClure
Rebecca Mercuri
Bob Oliver
Ian Piper
Susan Tatiner
Jim Thatcher
Cynthia Waddell
Bill Welsh
Brit Williams
Vern Williams
Don Wright

The following attended by the conference bridge:

Chuck Corry
Terry Diaz
Stan Klein
Al Kolwicz
Vincent Lipsio
Cynthia Reese
Ted Selker
Barbara Simons
Hans von Spakovsky

The meeting was called to order at 8:25am. A quorum was validated.

Announcements were made:

- IEEE Patent Policy was read.
- The scope of the project was stated
- A letter from Tom Wilkey of NASED was read.
- Next meeting was set for Feb 10-11 at IEEE in Piscataway, NY.

The minutes of the 9/16/2003 teleconference meeting were approved upon the motion of Bill Welsh.

Five special task groups were identified:

- STG1 – Provisional Balloting
- STG2 – COTS
- STG3 – Voter Verified Paper Ballots (VVPB)
- STG4 – FEC 2002 Cross Reference
- STG5 – Technical Data Package (TDP)

A sign-up list was passed around. The secretary will send an email to everyone in P1583 via the reflector to seek participation from those not at the meeting.

The chair will follow-up by email identifying chairs for each of the special task groups and providing the chairs with a list of those interested in participating in each of the groups.

The comment list from draft 5.0 has over 1,000 comments. The spreadsheet has had the comments broken into the various task groups and special task groups. Additionally about 200 comments were identified as editorial and will be left for the editing committee.

Stephen Berger will investigate whether the reflectors can be set up to compile emails in a digest format so only one email is sent per day.

Funding was discussed. It was noted there is no funding for this group and all activities are volunteered. The IEEE will accept money on behalf of SCC38 which could be used to fund activities such as phone calls.

Frank Schugar of SAIC had a presentation followed by questions and answers about the recent Maryland study of the voting equipment.

Dana Debeauvoir of the Travis County Election Commission had a presentation followed by questions and answers concerning the use and implementation of electronic voting equipment.

The meeting adjourned at 4:05pm.

Task Groups met on October 21 in Austin, TX to work on the comments to draft 5.0.
The Chair indicated the following target dates:

- Nov 20 – 1st suggestion for every comment
- Jan 1 – Complete the revisions
- Jan 1-14 – editing committee folds all changes into std
- Jan 14 – Post the updated standard and the document showing resolution of changes
- Feb 10 – Next meeting

Doug Fletcher.