



Jodi Haasz

09/16/2002 08:40 AM

To: stephen.berger@ieee.org
cc: RGHogzett@essvote.com
Subject: P1622

16 September 2002

Mr. Stephen Berger
TEM Consulting
140 River Road
Georgetown, TX 78628

Re: P1622 Standard for Voting Equipment Electronic Data Interchange

Dear Stephen:

I am pleased to inform you that on 12 September 2002 the IEEE-SA Standards Board approved the above referenced project until December 2006. A copy of the file is attached in .pdf format.

Now that your project has been approved, please forward a roster of participants involved in the development of this project. This request is in accordance with the IEEE-SA Operations Manual, Clause 5.1.2f under *Duties of the Sponsor* which states:

"Submit annually to the IEEE Standards Department an electronic roster of individuals participating on standards projects"

Attached is an Excel spreadsheet for your convenience. Please forward this list to me via e-mail at j.haasz@ieee.org no later than 1 December 2002.

At the bottom of this e-mail, please find URLs which you may find useful in the development of your proposed standard and in submitting your final draft for approval. We strongly recommend that a copy of your draft be sent to this office for review prior to the final voting by the working group to allow for a quick review by the editorial staff before sponsor balloting.

If you should have any further questions or would like to receive this information in paper, please contact me at 732-562-6367 or by email at j.haasz@ieee.org.

Sincerely,

Jodi Haasz
Senior Administrator
IEEE-SA Governance and Electronic Processes

PS - The information in the .pdf file is viewable in Adobe Reader, version 3.0 or higher. If you do not have this software, please go to <http://www.adobe.com/prodindex/acrobat/readstep.html#reader> to download the free version.

Standards Process-at-a-Glance
<http://standards.ieee.org/resources/glance.html> - A quick-reference site useful to any standards developer.

IEEE Standards Style Manual

<http://standards.ieee.org/guides/style/index.html> - Guidelines that establish style and format requirements for the preparation of proposed IEEE standards.

IEEE Standards Companion

<http://standards.ieee.org/guides/companion/index.html> - An overall view of the standards process; what to do, what to avoid, lessons learned, and sample forms.

Implement Plan for Metric Policy 9.20

<http://standards.ieee.org/announcements/metric.html> - Information on when, why and how the plan will be implemented and what exceptions exist.

Leading a Standards Development Group

<http://standards.ieee.org/faqs/ltpres.html#q1> - A free training session offered by staff to make the most of the standards process. After attending, you will have a great understanding of

- the need for due process and consensus
- how to submit PARs and Drafts
- the "legal" aspects (copyrights, trademarks, patents)
- how staff can help you

Standards Coordinating Committee 10

<http://standards.ieee.org/faqs/SCC10.html> - An explanation of the importance of coordinating with the IEEE Dictionary (SCC10) as is mandated on the PAR form.

Balloting Information

http://standards.ieee.org/resources/glance_at_balloting.html

Standards Development Solutions

<http://standards.ieee.org/sds/index.html>



Sample Roster.xls



1622.pdf

Jodi Haasz

Senior Administrator

IEEE-SA Governance and Electronic Processes

Standards Activities

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PAR FORM

09/16/02

PAR Status: New PAR

PAR Approval Date: 09/12/2002

PAR Signature Page on File: Yes

Review of Standards Development Process: No

1. Assigned Project Number: 1622

2. Sponsor Date of Request: 08/01/2002

3. Type of Document: Standard for

4. Title of Document:

Draft: Standard for Voting Equipment Electronic Data Interchange

5. Life Cycle: Full Use

6. Type of Project:

6a. Is this an update to an existing PAR? No

6b. The project is a: The project is a new standard

7. Contact Information of Working Group:

Name of Working Group (WG): Voting Equipment Electronic Data Interchange Committee

Name of Working Group Chair: Robert Hogzett

Telephone: 402-970-1146

FAX: 402-215-4127

Email: RGHogzett@essvote.com

8. Contact Information of Official Reporter (If different than Working Group Chair)

Name of Official Reporter: (if different than WG Contact)

Telephone:

FAX:

Email:

9. Contact Information of Sponsoring Society or Standards Coordinating Committee

Name of Sponsoring Society and Committee: SCC38-Voting System Engineering

Name of Sponsoring Committee Chair: H. Stephen Berger

Telephone: 512-864-3365

FAX: 512-869-8709

Email: stephen.berger@ieee.org

Name of Liaison Rep.(If different than Sponsor Chair):

Telephone:

FAX:

Email:

10. The type of ballot is: Individual Sponsor Ballot

Expected Date of Submission for Initial Sponsor Ballot: 07/01/2005

11. Fill in Projected Completion Date for Submittal to RevCom: 12/31/2005

Explanation for Revised PAR that completion date is being extended past the original four-year life of the PAR:

12. Scope of Proposed Project:

This project will develop electronic data interchange formats to be used by components of the voting system for exchange of electronic data.

13. Purpose of Proposed Project:

The "Voting System" is composed of a number of components, the voter registration system, the candidate filing process, the petition system, ballot definition, voting, tabulations and reporting systems. This standard will develop standard data interchange formats to allow the exchange and interoperability of these various systems.

14. Intellectual Property

Sponsor has reviewed the IEEE patent policy with the working group? Yes

Sponsor is aware of copyrights relevant to this project? No

Sponsor is aware of trademarks relevant to this project? No

Sponsor is aware of possible registration of objects or numbers due to this project? No

15. Are you aware of other standards or projects with a similar scope? No

Similar Scope Project Information:

16. Is there potential for this standard (in part or in whole) to be submitted to an international organization for review/ adoption?

Do Not Know

If yes, please answer the following question:

Which International Organization/Committee?

International Contact Information:

17. Will this project focus on Health, Safety or Environmental Issues? No

18. Additional Explanatory Notes:(Item Number and Explanation)