

**MINUTES of IEEE SPC Main Committee Meeting
(Meeting held at TRADEWINDS Resort Hotel in St. Petersburg, Florida on May 15th, 2002.**

Jon Woodworth Chair
Doug Dorr Secretary

1. Welcome and comments from the Chair on the management and operation of the meeting.
2. Introductions were made and agenda distributed. There were 37 members and interested parties in attendance.
3. Review of the minutes from the last meeting. Motion made to accept minutes as written and seconded. Minutes approved.

4. Chair Reports:

A&S report

- Highlights of the meeting...Monthly telecons have been successful and chair encourages other committees to use this method of communication.
- New 3.7 subcommittee has been established for Website oversight
- A presentation was given about the IEEE SA and NEMA relationship. This is not expected to impact C62 standards development, but will impact how they are accredited. More information on this will be coming.
- IEEE SA and IEC have agreed to look at some “dual logo” standards.

Bill Goldbach C62.32

Bill provided a copy of meeting minutes which will be posted on the website

Jim Wilson HV committee (minutes to be posted on website)

C62.35 has been reaffirmed
C62.94 has been reaffirmed
13.13.1 is on agenda for June

Carl Lindquist – Bibliography (minutes to be posted on website)

The SPD bibliography will be placed on the website for future viewing and downloading
IEEE dictionary will only be available on CD in the future and wont be an official standard. Same with IEEE std symbols

The SPD bibliography will soon have the standard IEEE disclaimer

Motion was made and seconded that A&S committee request 3.2 to compile definitions into a “standard terms” document. Motion passed 8 to 1.

High Voltage Steve Hensley 3.3, 3.4, 3.5

3.3.13 has a new chair – Paul Schaffer
3.4.14 Needs a chairman and likely won't meet in Cincinnati

3.5 There was an informal meeting of the N-G subcommittee and Steve Whisenant has agreed to chair.

Low Voltage Frank Waterer 3.6

3.6.4 Update: Trilogy document series has passed ballot and is in rebalot process for final resolution

3.6.10 Update: The document this group was working on will no longer be a standard, but will become an IEEE logo document with no ballot required. The group will revise their existing par and come up with a workscope for a new document that will be a balloted standard.

3.7 Tom Hartman

Many changes are planned for the website to improve functionality and capabilities. A planned presentation on the website is on for the fall meeting.

Special Activities

The “how to write standards” presentation was well received. A CD is planned for posting on the website

A request was made to set aside time at the next meeting for the web training

A request was made to get an IEEE lawyer to come in and explain or articulate IEEE policies on indemnification.

A request was made to get copies of the “Rakov” presentation or his paper for review.

IEC Report Joe Koepfinger

Joe’s report to be posted on website

Laisson Reports

Only one laisson report was submitted by F Martzloff. Chair suggested we review and revise the laisson list to make sure it is current.

There will be an SPD technical session at the summer power meeting in Chicago July 23 2002. Gary G will report the results at the next meeting

Old Business

None

New Business

A proposal was made to add a historical subcommittee with the info the put together to be posted on the website

Chair indicated anyone requesting letters of support for attendance at SPD meetings could send him the request and he would provide the letter.

Suggestion was made to set this request up on the website

Chair noted these meetings can also be valid for CEU’s

Next meeting Oct 7-11th at Westin Hotel in Cincinnati.