

**MINUTES of IEEE SPC Main Committee Meeting  
(Meeting held at Westin Hotel in Cincinnati, OH, October 17th, 2002.**

Jon Woodworth	Chair
Gary Goedde	Vice Chair
Doug Dorr	Secretary

**1.0 Introductions**

Gary Goedde Chaired the meeting for Jon Woodworth. Gary Called the meeting to order. Introductions were made and agenda distributed. There were 27 members and interested parties in attendance.

**2.0 Acceptance of Previous Meeting Minutes**

Review of the minutes from the last meeting. Motion made to accept minutes as with changes to items in 7.2 and one typo fix. Minutes approved.

**3.0 Subcommittee Reports**

**A&S Report**

Gary Goedde reported that the group met on Tuesday with the following highlights

- Denny Lenk discussed potential fellow nominations.
- New 3.7 subcommittee is now in place for Website oversight

Full meeting minutes can be found on the SPDC website.

**Bibliography Subcommittee Report**

Carl Lindquist reported that the group met and reviewed new definitions. Proposal was made that the bibliography subcommittee assist in the posting papers from SPD members and AIEE members. Requested 3 hrs for next meeting

**Standards Coordinator Reports**

**Low Voltage Stds Coordinator Report**

Bill Goldbach reported that he has a listing of all of the low voltage standards information in a spreadsheet and this can now be found on the website. Also, C62.33 (Test Specification for Varistor Surge-Protective Devices), PAR has been submitted and approved. C62.34 (R2001) (Standard for Performance of Low-Voltage Surge-Protective Devices (Secondary Arresters)) was reaffirmed and a PAR is in for approval. C62.37(R2002) (Standard Test Specification for Thyristor Diode Surge-Protective Devices) was reaffirmed. Full minutes can be found on the SPDC website.

**High Voltage Stds Coordinator Report**

Jim Wilson reported that IEEE-SA approved the reaffirmation of Standard 1313.1-1996, the Standard for Insulation Coordination – Definitions, Principles, and Rules. They also approved the PAR for PC62.82.1, a revision of Standard 1313.1, and approved the revision / extension of the PAR for PC62.21, for the new document the Guide For The Application Of Surge Voltage Protective Equipment On AC Rotating Machinery 1000 Volts and Greater. A balloting group is currently being formed to ballot PC62.21/D17,

the Draft Guide for the Application of Surge Voltage Protective Equipment on AC Rotating Machinery 1000 Volts and Greater. Also, a PAR has been submitted to the IEEE-SA Standards Board for PC62.82.2, a revision of Standard 1313.2, the Guide for the Application of Insulation Coordination. Full minutes can be found on the SPDC website.

### **Low Voltage Report 3.6**

Gary Goedde chaired the meeting for Frank Waterer, and asked each subcommittee chair to briefly report on their WG activities and on their time requirements for the next mtg.

**3.6.1** Wolfgang Oertel reported the group met on Monday. Meeting time of 2 hrs requested for next meeting. Full group meeting minutes will be posted on the SPDC website.

**3.6.2** Mick Maytem reported that the group met on Monday and reviewed their test specification document. Need 8 hours for spring meeting and need computer projector. Full group meeting minutes will be posted on the SPDC website.

**3.6.3** Bill Goldbach reported for Don Turner. The group met for one hour to review C 62.42. Full group meeting minutes will be posted on the SPDC website. Two hours requested for the spring meeting

**3.6.4** Hans Steinhoff reported that the group met on Tuesday. The had 92% approval of the rebalot on the trilogy documents and began discussion on the next revision. Francois Martzloff mentioned that IEEE staff went to great efforts to assist with editing of the trilogy doc. Full group meeting minutes will be posted on the SPDC website.

**3.6.6** Doug Dorr reported that the group met on Tuesday. C62.72 was balloted with 82% approval and 100% response and the group is in process of comment resolution. Full group meeting minutes will be posted on the SPDC website.

**3.6.7** Bill Curry reported group needs 4 hrs at next meeting. WG3.6.7 has gone paperless, so paper copies of documents under discussion will not be available at meetings. Committee correspondence will be by E-mail. Copies of contributions, meeting minutes, and copies of standards under revision can be found on the SPD website.

**3.6.9** Gary Goedde reported that the group met on Monday and reviewed C62.34 - Standard for Performance of Low-Voltage Surge Protective Devices (Secondary Arresters) and reviewed C62.44 - Guide for Application of Low-Voltage (1000 Volts rms or Less) Surge Protective Devices Used on Secondary Distribution Systems. The group requested 4 hrs for the next meeting. Full group meeting minutes will be posted on the SPDC website.

**3.6.10** Richard Cohen reported that the group met on Wednesday and drafted a new PAR for multi port SPD's. Two different PARS are now in progress. One for performance criteria and test methods for service entrance SPDs and one for plug in SPDs. Requested 4 hrs for next meeting. Full group meeting minutes will be posted on the SPDC website.

### **High Voltage 3.3, 3.4, 3.5**

Steve Hensley reported that the HV group met on Wednesday and summarized the following new business. The process to obtain definitions was discussed where the working group chair sends the definition to the Subcommittee chair and to the Bibliography Subcommittee chair at the same time. The Bibliography Subcommittee reviews and approves the definition. It is permissible to have an SPDC definition without

having it listed by IEEE. Also, NFPA Lighting Code 780 (Code on Lighting Protection) has been withdrawn because they had objections. Standard P1576 will be going out for ballot. The ballot group is 250 members strong. There is a link to the voting rules on the IEEE web site. Full meeting minutes can be found on the SPDC website.

#### **4.0 Website Administration**

Tom Hartman reported that website has new features which were highlighted in a Tuesday training course:

- New Search Feature
- Created a Group Mailing List
- HTML forms feature added

One action item is for Tom H to get the most updated member list from Doug Dorr (secretary)

#### **5.0 Special Activities for meetings**

Discussion of spring meeting. Spring subject will probably be Protection of Cell Towers. There will likely be another cruise set up for Wednesday night.

#### **6.0 IEC Report**

Joe Koepfinger reported his full report will be posted on SPDC website

#### **7.0 Laisson Reports**

Gary Goedde chaired an SPD technical session at the summer power meeting in Chicago July 23 2002. There were four papers presented that would be available in the transactions proceedings from the conference

#### **8.0 Old Business**

None

#### **9.0 New Business**

Dave Jackson proposed that a standards coordination committee should look at issues associated with any changes to SPD documents that would harmonize them with IEC.

#### **10.0 Next meetings**

The spring meeting will be May 12-16<sup>th</sup> at the Tradewinds hotel in St Petes, Beach, FL. Fall meeting is set for September in conjunction with the T&D show in Dallas Sep 8-12<sup>th</sup>.