

Minutes of IEEE SURGE PROTECTIVE DEVICES COMMITTEE Main Committee Meeting
September 11th 2003
The Adams Mark, Hotel Dallas, TX

1.0 Introduction of Members – J. Woodworth

John welcomed the group. 27 members and guests were in attendance

2.0 Acceptance of Minutes of the spring meeting in St Pete's Beach – J. Woodworth

Minutes were accepted and approved unanimously

3.0 Subcommittee Reports

Administrative & Standards – J. Woodworth

John reported that A&S met on Tuesday for 4 hours. New A&S officers were approved as follows:

Jon Woodworth Awards Chair
Richard Odenberg SPDC Chair
Doug Dorr SPDC Vice-Chair
Frank Waterer – Secretary

John reported that the website will now be integrated into the IEEE virtual community web and SPDC has officially adopted the VC as SPDC's preferred method of posting working group and committee information. This will allow all working groups to upload their information immediately without the need to go through a single point contact. WG chairs will be responsible for maintaining their WG folder. Jon has volunteered to become the VC moderator. Training and help will be available for anyone who wants assistance in understanding how to upload to or use the folders.

Standards Coordinator Reports

Low Voltage – W. Goldbach

Dick Odenberg reported for Bill G.

Highlights: 62.32 was approved and has two negative ballots; 62.43 is submitted for approval by revcom and sent to print; 62.72 is in rebalot process. Full report details will be posted on the website.

High Voltage – J. Wilson

Jim Wilson reported:

Highlights: Balloting Groups are forming for two documents and ballot resolution is in process on one document. Jim's full report will be posted on the website ([see Jim's report from A&S mtg](#))

Bibliography – C. Lindquist

Met on 9-10 for three hours. Discussed the possibility of moving the bibliography info from the present site on the SPD website over to the virtual community website. Bill showed the flowchart with the procedure for definitions. He will be looking at how this will be integrated within the new website. Full details will be available in the Bibliography report on the VC website. Bill

indicates that there is an IEC directives document on how a new definition should be formed. It was recommended that each. Andy Haa will be papers for the historical archives. Bill noted that standard 315 for symbols will no longer be published. BG indicated they would work on developing a symbols library.

3.3/4/5 High Voltage Surge Protective Devices – S. Hensley

Steve reported that 8 working groups met full report is available on the website. Neutral grounding task force wants to form one new working group (3.5.7) to work on two documents. Auxiliary Systems and Distributed Generation.

Action item to approve Tom Field as member of SPDC main at the next A&S meeting

Discussion of interactions between low and high voltage sensing and measurement equipment. Two members will report at the next meeting on specific problem areas that were identified.

3.6 Low Voltage Surge Protective Devices – F. Waterer

Frank reported that 8 WG's met. 3.6.10 will work with standard involving more than on port of entry including power telephone and cable. 3.6.10 has changed Each WG was asked to develop an operational procedure for their groups meetings. Membership participation was down from last year.

Discussion on the issue of grounding. Question is related to grounding of multiport systems

4.0 Special Activities – G. Goedde/or Representative

John will arrange Dinner Cruise for next meeting in St Pete. Francois has volunteered to do a tutorial on the subject of multi-grounded/multi port equipment. Need to put in a timeslot for Wednesday for Website Training

5.0 IEC Activities - J. Koepfinger

6099-4 is being recirculated after re-organizing.
Joe's report will be available on the website

6.0 ASC C62 Activities - J. Koepfinger

61000-4-5 is going to be reworked, IEEE had no delegation
SPDC was requested to liaison with IEC group will be discussed at next A&S mtg.

7.0 Liaison Reports

These are consent agenda items. They will be discussed only if someone requests that particular items be removed from the consent list for discussion. (The items will be previously mailed, posted on the website, or available at the start of the meeting *if they have been submitted in time.*)

Get Liaison Reports from

Ray Hill

Tom Field

8.0 PES TC Activities – J. Woodworth

no

9.0 Old Business – J. Woodworth

10.0 New Business – J. Woodworth

11.0 SPDC Meeting Schedule – Doug Dorr
Next meeting in St Pete May 8-14

Visit the SPD WEB site at <http://grouper.ieee.org/groups/spd>