

**MINUTES of IEEE SPC Main Committee Meeting  
(Meeting held at Tradewinds Resort, St Pete's Beach, May 13<sup>th</sup> 2004.**

Jon Woodworth	Chair
Gary Goedde	Vice Chair
Doug Dorr	Secretary
Denny Lenk	Past Chair

**1.0 Introductions**

Richard Odenberg chaired the meeting. Introductions were made and agenda distributed. There were 29 members and interested parties in attendance.

Tom Hartman provided information on the Virtual Committee (VC). Comments and questions were received from the attendees. Tom requested that any additional comments and questions be forwarded to him via E-MAIL.

**2.0 Acceptance of Previous Meeting Minutes**

Review of the minutes from the last meeting. Motion made to accept minutes. Minutes were approved subject to corrections submitted to the secretary.

In the future the SPDC Secretary to send an E-MAIL that minutes have been posted on the SPDC Website and VC.

**3.0 Subcommittee Reports**

**A&S Report**

Richard Odenberg reported that the group met on Tuesday with the following highlights from the A&S meeting. Secretary to keep notes, acquire a copy of the agenda of the meeting, of all telephone conferences performed between meetings.

- SPD is looking for new members who have an interest in contributing. Jon announced anyone interested is eligible in joining and moving up in the organization with one year service at the various levels
- Jon noted that the high voltage working groups are going down in attendance and he has taken on an action item to write a letter to the head of PES for mail out to the society to solicit new members
- Future of SPD. Goal is to be more effective and A &S has established a task force to meet and brainstorm on ways to do this

- Jon mentioned that Tom Field followed A&S with a presentation on IEEE virtual community that may help make the working groups more effective and get higher exposure
- Jon encouraged the working group to apply for senior membership as soon as they are eligible (10 year regular membership is required)
- Richard Odenberg has stepped in to replace Gary Goedde as Vice Chair and will then move on to the chair position at the end of 2003.
- Jon thanked Gary Goedde for doing a great job the past 4 years as an A&S officer

### **Standards Coordinator Reports**

#### **Low Voltage Stds Coordinator Report (Bill Goldbach)**

##### **(SFW to get a copy of Bill report)**

C62.32 ready for RECON

C62.34

C62.35

C62.42 Par extentions until 12/05

C63.43 ready for release to RECON

C62.48

C62.72(R18) Soon to be released for recirculation. (Needs PAR extention)

PAR Extentions

(Bill to provide list of PAR Extentions.

Bill Goldbach was not available to report. He submitted his report in soft copy for inclusion in the vesion of minutes to be posted on the website.

#### **High Voltage Stds Coordinator Report (Jim Wilson)**

Acquire written copy of Jim's report

Jim Wilson reported that PAR for application of metal oxide arrestors is extended to 2004. 2 PAR approved for insulation coordination. Handed over transformer protection C63.91 will now be C37.32. Noted that standards board will not accept emails that have restricted or confidential. Signature page for new pars will have checkbox that you have read and understood the IEEE ethics policy. Full minutes can be found on the SPDC website.

### **Bibliography Subcommittee Report (Carl Lindquist)**

Acquire copy of Carl's report

Carl Lindquist reported that the group met and reviewed new definitions. 8 members and 4 guests. The meeting ran 4 hours. Had several tentative bibliography submissions. Carl now has available for the website a copy of the copyright disclaimer for downloads from the website. Carl now has a process flowchart for getting definitions from the dictionary and or to add new ones. Carl also noted that the group is attempting to get standard symbols for download use in developing new documents

### **High Voltage Report 3.3, 3.4, 3.5 (Steve Hensley)**

Acquire copy of Steve's report

Vice Chair Reported. See subcommittee report.

Neutral Grounding Task Force met and divided up the five documents that have to do with Neutral Grounding and assignments were made to review the docs and determine whether or not amendments are needed.

### **Low Voltage Report 3.6**

SFW to submit report.

#### **Motion:**

**Motion to create liaison between WG 3.6.6 for IEC SC37A, Working Group 5 (Joe Koepfinger to be the nominee)**

Frank Waterer reported that the group met, and indicated in general comments, that about a half dozen members have resigned due to retirement. Attendance at LV meetings is down somewhat. Full minutes will be posted on the SPDC website.

### **High Voltage 3.3, 3.4, 3.5**

Steve ask if there is a list for the VC in order to pull for senior members. Three list for review for to determine for future upgrade.

Contact Doug Dorr for a list of

#### **Motion:**

**WG. 3.4.16 requests that IEEE/SPDC seek a liaison SPDC to form a liaison D with IEC TC 37 maintenance Team 10 for coordination of work arrester separation distance which will appear in Annex C of the next revision of C62.22. Motion made and seconded. There were no negative votes. (No name available at this time.)**

Steve Hensley reported that the HV group met on Wednesday and summarized the following new business. The process to obtain definitions was discussed where the working group chair sends the definition to the Subcommittee chair and to the Bibliography Subcommittee chair at the same time. The Bibliography Subcommittee reviews and approves the definition. It is permissible to have an SPDC definition without having it listed by IEEE. Also, NFPA Lighting Code 780 (Code on Lighting Protection) has been withdrawn because they had objections. Standard P1576 will be going out for ballot. The ballot group is 250 members strong. There is a link to the voting rules on the IEEE web site. Full meeting minutes can be found on the SPDC website.

#### **4.0 Website Administration**

Tom Hartman reported that website has new features which were highlighted in a Tuesday training course:

- New Search Feature
- Created a Group Mailing List
- HTML forms feature added

One action item is for Tom H to get the most updated member list from Doug Dorr (secretary)

#### **5.0 Special Activities for meetings**

No special activities scheduled at this time for the Fall meeting in Atlanta.

Fall meeting in Dallas is set with no special activities other than running in conjunction with T&D show. Discussion of spring meeting. Spring subject will probably be Protection of Cell Towers. There will likely be another dinner cruise.

#### **6.0 IEC Report**

Joe will provide a disk with all report. No oral reports were given.

Joe Koepfinger provided a detailed report on related IEC activities reported. His full report will be posted on SPDC website.

### **7.0 Laisson Reports**

Acquire comments for Ray Hill

PES Technical Council – Richard Odenberg to attend.

Gary Goedde reported that he had chaired an SPD technical session at the summer power meeting in Chicago July 23 2002. There were four papers presented that would be available in the transactions proceedings from the conference

### **8.0 Old Business**

None

### **9.0 New Business**

Chair informed to body that the SPDC Website will be updated to reflect the new officers.

Motion:

SPDC to provided detailed information of the operation of VC. Motion tabled.

Dave Jackson proposed that a standards coordination committee should look at issues associated with any changes to SPD documents that would harmonize them with IEC.

### **10.0 Next meetings**

Fall meeting is set for September in conjunction with the T&D show in Dallas Sep 8-12<sup>th</sup>. The Spring 2004 meeting will be May 8-14<sup>th</sup> 2005, “Tradewinds Island Grand Resort” in St. Pete Beach, FL.

Meeting adjourned at 5:00 PM May 15, 2003.