

## **MINUTES of IEEE/SPDC**

**(Meeting held at in the Nashville Room of J. W. MARRIOT-LENOX Hotel, Atlanta, Georgia on Thursday, October 14, 2004.)**

Richard Odenberg	Chair
Doug Dorr	Vice Chair
Frank Waterer	Secretary
Past Chair	Jon Woodworth

### Members in Attendance

Joe Koepfinger  
Jon Woodworth  
Carl Lindquist  
Jim Wilson  
Steve Hensley  
Gary Goedde  
Tom Hartman  
Doug Dorr  
Frank Waterer  
Richard Odenberg

**1.0 Welcome/Introductions** – Chair, Richard Odenberg welcomed the group and asked members to introduce themselves. Richard asked that all review the most recent operations manual and asked that the group provide input on changes or needed items.

1.1 Mick Maytum provided an overview of the use of the Virtual Committee (VC) Website. Mick suggested that the IEEE (Grouper) Website requires significant maintenance and updates. Mick displayed a colored flow chart. New IEEE procedures will require a “web account” in order to gain access to the VC after November 15, 2004. Chair instructed each the LV and HV Subcommittee Chairs to instruct all members to acquire a VC Website Account in addition to their IEEE Website Account.

**2.0** Acceptance of Minutes of the Spring Meeting – R. Odenberg

**3.0**

**4.0** Subcommittee Reports

**4.1** Administrative & Standard: R. Odenberg

Discuss award. Discussed how to increase membership in the HV Working Group. Worked on the Operations Manual. Received a financial report.

3.3.1 Standards Coordinator: Low Voltage – B. Goldbach

Is the Standards Coordinator report to be on the Main Committee VC? (SFW to get report to Debbie to place on the VC).

3.3.2 Standards Coordinator: High Voltage – Jim Wilson  
Overview provided (Diskette)

3.2 Bibliography: C. Lindquist  
Seven of 13 members present. Four new definitions submitted. Working on symbols library. To harmonize with IEC symbols.

3.3, 3.4, 3.5 High Voltage Surge Protective Devices: S. Henley  
Number of attendees, total of 21 at this meeting. Attendance affected by recent hurricanes this season. Presenters from utility companies on tertiary windings are being solicited to make presentation to HV Working Groups. (SFW to contact Atlanta PES solicit attendees.) (Steve Hensley to forward copy of the HV minutes to SFW.)

Motion: “Request IEEE/SPDC administrative committee to revise the operation manual to permit work on standards in the high voltage Working Groups on systems rated less than 1000Vac.”

There were no negative votes.

3.6 Low Voltage Surge Protective Devices: K. Brown  
IEEE/SPDC Chair introduced Ken Brown as new SC3.6 Chair. Ken suggested the purchase of an Ethernet hub connection. Ken suggested that IEEE forward to a letter for the management of each attendees’ company that would thank them for their continued support of their participation. (Ken Brown and Don Worden will assist in drafting the letter.) Ken provided an overview of the LV Working group activities. (Ken to forward copy of the LV minutes to SFW.)

4.0 Special Activities: F. Waterer

Jon Woodworth to arrange for a evening dinner cruise during the Spring meeting in St. Beach Beach.

5.0 IEC Activities: J. Koepfinger (reported by Mike Comber) (Acquire additional comments from Mike Comber)

TC37 met last week in Stockholm.

6.0 ASC C62 Activities: J. Koepfinger (reported Richard Odenberg)

Richard provided a brief overview of the WG 3 & 5 activities (Acquire additional comments from Richard)

7.0 Liaison Reports (No report)

8.0 PES TC Activities: R. Odenberg

9.0 PES Technical Sessions: F. Waterer  
Working Group 3.6.6 has a Task Force that has completed a Technical Paper on SCCR for submittal

10.0 Old Business: R. Odenberg

11.0 New Business:

Dave indicated that wind generators require surge protection from lightning strike. David indicated the Lightning Eliminators have developed a plasma generator off of the coast of Japan to protect the structures of wind generators. David indicated that Joe Koepfinger believes that this is something that we should have a Task Force or Working Group to investigate if a PAR for a standard is warranted.

12.0 SPDC Meeting Schedule: F. Waterer

New Meeting will be on Thursday, May 5, 2005.

Adjourned at 1455.