1. SDWG Business
	1. Welcome and Call SDWG meeting to order
		1. Larry Clark – Chair
		2. Bob Uluski – Vice Chair
		3. Fred Friend – Secretary
	2. IEEE Patent Policy for Working Group Meetings
	3. Approval of minutes from meeting at 2016IEEE PES GM, July 18, Boston, MA (Minutes available at <http://grouper.ieee.org/groups/td/dist/da/> )
	4. DMS DA Award
		1. Award update from Mani Venkata
		2. Nominations are being accepted for the 2017 award. The deadline for nomination submission is January 31, 2017.
		3. Nomination and the supporting letters should be submitted to Mani Venkata by the nominator by the deadline through email (Pahwa@ksu.edu) with subject ‘Douglas M. Staszesky DA Award Nomination’.
	5. Smart Distribution Systems Tutorial at 2017 IEEE PES GM (Presentation date TBD)
	6. IEEE PES 2017 GM Invited Panel Sessions
		1. Session 1 ‘Protection design for Micro Grids’, Chair: Georges Simard and Nouredine Hadjsaid [Sponsored by Distribution SC within T&D TC]
		2. Session 2 ‘Distribution planning under uncertainties’, Chair: Georges Simard and Nouredine Hadjsaid {Sponsored by SDOP SC within PSOPE TC]
	7. Invited Panel Proposals for 2017 GM
		1. Proposal submissions during 4th quarter 2016
		2. Proposal submission minimum requirements
			1. Panel session Title
			2. Moderator name, affiliation, email address
			3. Panel session description (150 words maximum)
			4. Panelist 1 name, affiliation, email address
			5. Panelist 2 name, affiliation, email address
			6. Panelist 3 name, affiliation, email address
			7. Panelist 4 name, affiliation, email address
		3. Panel plans
			1. The panel session length: 2 hours
			2. Each panelist has 30 minutes for introduction, presentation and questions.
			3. The panel moderator promptly concludes the panel session at the expiration of the 2 hours panel session in consideration of the following panel session.
2. Smart Distribution Application Guide P1854 Review by Shay Bahramirad/Aleksi Paaso/Larry Clark
	1. Update 2016 progress
	2. Results of SDWG vetting
	3. Submission to Standards Association
3. DMS task force promoted to DMS Working Group by Bob Uluski/Larry Clark
	1. 5th Annual DMS “state of the industry” survey results
	2. Joined Distribution System Operations Planning (DSOP) Subcommittee
	3. DSOP reports to PSOPE Technical Committee
	4. DMS Working Group begins activity at 2017 GM in Chicago
	5. DMS Working Group scope
		1. DMS/SCADA Systems in Distribution System Control Centers
		2. Distribution systems operation and planning
		3. Integration of DMS with Outage Management Systems
		4. Interface with Business IT Systems and AMI Systems
4. SDWG Scope Update
	1. Distribution Automation focus along Distribution feeder
		1. Distribution Line devices to be automated
		2. Automation techniques, i.e. package versus assembly
		3. Line sensing devices and techniques
		4. Number of automated devices per feeder
		5. Vendor solutions/offerings
		6. Utility needs and assemblies
	2. Operations and Planning topics moved to new DMS Working Group
5. Round table discussion topic: Distribution Automation - The foundation for the Smart Grid
	1. Support for the new/revised SDWG Scope
	2. Distribution Automation capability is maximized with multi-disciplined and dissimilar devices
	3. State your name and affiliation
	4. Submit brief summary of your contribution to SDWG secretary
6. Nominations for SDWG Vice Chair
	1. Bob Uluski has resigned
	2. Plan to elect new vice chair at 2017 GM
	3. Submit nominations or self-nomination to Larry Clark and Fred Friend
7. SD related conferences to come
	1. DistribuTECH 2017, Jan 29 - Feb 2, 2017, San Diego, CA
	2. IEEE PES 2017 GM, July 16-20, 2017, Chicago, IL
8. Other SD related topic of interest with the permission of the chair and as time permits
9. Next meeting at 2017 IEEE PES GM in Chicago, IL
10. Additional information available at <http://grouper.ieee.org/groups/td/dist/da/>
11. Meeting adjourn