

## CHAIR'S REPORT – FALL '08 – PORTO, PORTUGAL

### 1.0 Chair's Report – T. A. Prevost

#### 1.1 PES General Meeting Notes

The last PES General Meeting was held in Pittsburgh, PA this summer from July 20-24. The schedule for upcoming PES General Meetings is as follows:

- 2009: July 26-30 in Calgary, Alberta, Canada

PES Conference & Exposition (CE) schedules:

- 2009: Power Systems (PSCE), March 15-18 in Seattle, Washington

Additional information on any of the above meetings can be found on the PES website at (<http://www.ieee.org/portal/site/pes/>)

#### 1.2 PES Technical Council Activities

Because the PES only meets once per year the Technical Council now has instituted monthly conference calls to cover key topics. A summary of key issues follows:

##### 1.2.1 O&P Manual

PES has submitted a revised O&P manual to IEEE Audcom. This O&P covers the technical activities of PES but does not cover the standards development activities. The technical council O&P committee has decided to delegate the standards development O&P to those technical committees which sponsor standards development activities. This will require the Transformers Committee to comply with the IEEE SA template for standards developing committees and for the Transformers Committee to have their O&P approved directly by Audcom.

##### 1.2.2 2008 General Meeting in Pittsburgh

The meeting was very successful with over 2,200 attendees, which is a record.

##### 1.2.3 PES TC Planning Meeting

A planning meeting has been coordinated for all technical committees in Pes regarding the future of PES activities. This will be a two day facilitated meeting including representation from each technical committee within PES. Tom Prevost represented the transformers committee. The meeting is scheduled for September 27 –29, 2008. A verbal update will be given at the adcom meeting in Porto.

##### 1.2.4 Standards Coordination

Standards coordination among the different committees continues to be a concern since the advent of the electronic standards process. The role of the standards coordinator has attained greater importance as a result. Bill Bartley should be made aware of any scope conflicts or coordination issues between the Transformer and other technical committees of PES.

##### 1.2.5 125<sup>th</sup> Anniversary of PES

Next year, 2009, will be the 125<sup>th</sup> anniversary of the Power and Energy Society. Stay tuned for events to commemorate this milestone.

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### 1.3 Transformers Committee Activities

Progress since last meeting in several areas of concern for the Committee, together with notes of Committee interest, follow:

#### 1.3.1 C57 Standards CD

A CD of all of the transformer standards is still available from IEEE. I would again like to thank Bill Bartley, Greg Anderson and Bill Chiu as well as Matt Ceglia, our IEEE Staff Liaison for their efforts in producing this collection and making it available.

#### 1.3.2 Committee Membership

All are welcome to participate in the work of the Transformers Committee. Membership in the Committee provides recognition of your peers and indication to your co-workers and management of your active role in Committee work. If you are presently not a Main Committee Member, and you have been actively participating in our work for at least one full year – and can secure the acknowledgement of at least 3 Activity Chairs (WG's, but must include at least one SC Chair) affirming that participation, the Committee will look forward to welcoming you as a member. Membership requirements and application forms can be found in the Organization and Procedures Manual posted on the Committee website.

#### 1.3.3 Association Management (AM) System

All Committee members and active participants, and all individuals interested in Transformers Committee activities, are reminded that virtually all communications on Committee meetings and activities are handled through the Committee website (<http://www.transformerscommittee.org/>) and through electronic media. Contact information is maintained through our Association Management (AM) system, and administration of membership and meeting attendance records is facilitated by the AM System. All Subcommittee and Working Group Chairs are encouraged to use the AM system for assigning membership within their groups and for communication with their group members. All Committee members, active participants, and interested individuals are reminded also that you are responsible personally for maintaining the accuracy of your contact information, through the AM system, for Committee activities and communication. Updating your contact information in handwriting on a meeting roster does not result in updating your Committee contact information. Keeping your contact information maintained in the AM system assures that the Chair of any Subcommittee or Working Group you are involved with will be able to communicate with you. Details on enrolling and maintaining your contact information in the AM system can be found on the Committee website.

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The AM system also allows you to check the Committee record of your membership status in individual Working Groups, Subcommittees, and the Main Committee. This can be done by checking your Personal Profile, and then clicking on Subgroup Details. If the Committee record does not match your record, please review with the appropriate WG or SC Chair.

### **1.3.3 Acknowledgments**

I wish to express my appreciation for all of your efforts on behalf of the IEEE Transformers Committee. Our committee has become a model committee for PES. This is through all of your efforts both in attending our bi-annual meetings and working on working group and task force activities between the meetings.

Respectfully submitted,

Thomas A. Prevost  
Chair, IEEE/PES Transformers Committee