

**Distribution Transformer Subcommittee  
Task force / Working Group Report**

**Document #:** C57.12.20

**Document Title:**

<b>OH DISTRIBUTION TRANSFORMERS</b>
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**Chair:** AL TRAUT                      **Vice-Chair** ED SMITH

**Secretary** TBD                      **Per Cent Complete** 100

**Current Draft Being Worked On:** NEW                      **Dated:** NEW

**Meeting Date:** MONDAY, OCTOBER 15, 2018                      **Time:** 11:00AM

<b>Attendance:</b>	<b>Members</b>	<u>26</u>
	<b>Guests</b>	<u>39</u>
	<b>Total*</b>	<u>65</u>

\* For details of attendance, please refer to AMS system of the Transformers Committee

**Meeting Minutes / Significant Issues / Comments:**

The minutes shall record the essential business of the Working Group, including the following items at a minimum:

1. The meeting was called to order by the Chair (Al Traut) at 11:06AM on Monday October 15<sup>th</sup> 2018. The roster was circulated followed by the introduction of attendees stating their name and company affiliation.
2. Quorum Verification  
A members list was displayed and members were asked to raise their hands. 26 members were present. A Quorum was declared.
3. Confirmation of the essential patent statement and responses  
There was a call for essential patent by the Chair. There were none brought forward. The Chair announced if there was on to let the Chair or Vice Chair know.
4. Approval of minutes of the previous meeting  
The Chair sent out the minutes prior to the meeting for review. He requested approval of the Minutes for the Spring 2018 meeting in Pittsburgh, PA. A motion was made and seconded for approval. The minutes for the Spring 2018 meeting in Pittsburgh was approved with no negative votes
5. Approval of agenda for this meeting.  
The Chair sent out the Agenda prior to the meeting for review. He requested approval of the Fall 2018 Agenda. A motion was made by: Said Hachichi and seconded by: Paul Chisholm for approval. The minutes for the Spring 2018 meeting in Pittsburgh was approved with no negative votes
6. Chair Report

The Chair discussed that during publication of C57.12.20 an error was made to the labeling of terminals on Figure 6 an errata has been published to correct the mistake.

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AI review the PAR for Revision for C57.12.20. The Title, Scope and Purpose for PAR submittal was reviewed. A question was brought up about increasing the upper kVA to 1000 and including platform mounting. Considerable discussion centered around this topic but it was decided to move forward without it. A Motion was made to leave the Title, Scope and Purpose as is in the present document. Motion made by: Alan Wilks and Seconded by: Mike Faulkenberry to keep the scope as is. Motion passes unanimously.

The Chair asked for a volunteer to pick up the secretary position. The Chair also asked for volunteers to assist with document editing and proof reading.

The Chair noted the possibility of relinquishing our meeting slot to allow for another WG at the next meeting to accommodate other documents that are close to expiring.

### 7. Old Business

Carlos Gaytan presented information on the newly published C57.12.39 2017 document that will be incorporated into 12.20. Carlos review the changes in the document with the group. A Motion was made by: Igor Siminov and Seconded by: Said Hachichi to include the changes in our document. There was no opposition MOTION PASSED

Giuseppe Termini led discussion to include T connected Transformers. If it is adopted it would be included in table 11. A motion was made to include the T connected transformers. Motion made by: Giuseppe Termini and Seconded by: Brian Klaponski. There was no opposition MOTION PASSED

The Chair discussed the possibility of rearranging some of the sub classes under the construction clause 7. AI reviewed an outline of the proposed changes. AI will move forward to prepare a draft of Clause 7 for review at the next meeting.

Mike Thibault discussed tank finish and corrosion as referenced in C57.12.30. Mike presented some specifics on the .30 document and the lack of costal application guidelines. When SS is specified it should follow C57.12.30 document. This will be added to the clause on tank and finish.

### 8. New Business

No new business brought forward

### 9. Next meeting--date and location

The Next meeting will the 2019 Spring: March 24-28; Anaheim, California USA  
The meeting was adjourned at 12:05PM

Copies of any handouts and/or subgroup reports will be made available as separate items but referenced by these minutes.

Submitted by: James Edward Smith

Date: 10/15/2018