

Meeting Minutes	Page 1 of 1	REV 0
P60214-2	Working Group #	
Tap-Changers - Part 2: Application guide	Working Group Title	

Chair: Craig A. Colopy **Vice-Chair** Axel Kraemer

Secretary Adam M. Sewell

Current Draft Being Worked On: 14/913/CD

PAR Expiration Date: December 31, 2018

Meeting Date: 27 March 2018 **Time:** 13:45 to 15:00

Location: Pittsburgh, PA

Attendance:	Members	<u>18</u>
	Guests	<u>34</u>
	Guests Requesting Membership	<u>6</u>
	Total	<u>52</u>

Meeting Minutes / Significant Issues / Comments:

1. Meeting was called to order at 1:45 pm, March 27, 2018.
2. Introductions were made and attendance sheets were passed out.
3. More than 50% WG members were in attendance so a quorum was established
4. Call for patents were made with no response from any attendees.
5. Agenda for this meeting was unanimously approved.
 - a. Motion-Marcos Ferreira, Marcus Stank second
6. IEEE Minutes from October 2018 in Louisville were unanimously approved.
 - a. Motion-Dave Geibel, second- Marcos Ferreira
7. Chairman comments
 - a. 100% approval from IEEE recirculation ballot
 - i. Holding back IEEE SA submission until IEC CDV process is completed
 - b. IEC 60214-2 CDV to be introduced to the member countries the week of March 26, 2018
 - i. After IEC CDV comments are reviewed and addressed by members of the joint revision team, the IEEE ballot is likely to be re-circulated to ensure approval for any major technical changes.
8. Next meeting scheduled for October 2018 in Jacksonville, FL.
9. Meeting adjourned at 2:10pm.
 - a. Motion- Marcos Ferreira, second-Dave Geibel

Submitted by: Craig A. Colopy Date: 3/28/2018