

Distribution Transformer Subcommittee

Task force / Working Group Report

Document #: C57.12.70 Current Standard Date: 2000(R2006)

Document Title:

IEEE Standard Terminal Markings and Connections for Distribution and Power Transformers

Chairman: Stephen Shull Vice-chairman Jerry Murphy

PAR Date: May 7, 2007 PAR Expiration Date: December 31, 2011

PAR Status: Approved

Current Draft Being Worked On: Draft 4 Dated: May 2010

Meeting Date: October 26, 2010 Time: 3:15pm

Attendance:	Members	<u>2</u>
	Guests	<u>2</u>
	Guests Requesting Membership	<u>1</u>
	Total	<u>5</u>

Meeting Minutes / Significant Issues / Comments:

Steve Shull called the meeting to order, introductions were made, and an attendance roster was circulated. A member count of those present was made. This revealed 3 of the 8 members were in attendance thus failing to make a quorum. Steve reviewed the IEEE Patent Policy and asked the group if there were any patents that needed to be disclosed. None were announced to the group. Copies of minutes were circulated and reviewed. No motion was made to approve as a quorum was not present.

Steve presented Annex A (informative) to the group for discussion. Without a quorum we were not able to take any action. Charles Sweetser agreed to update a table to detail auto-transformers. It was also suggested that this table be moved into the main document to further detail clock notation and Annex A would continue to be informative with the purpose of educating the unfamiliar user of clock notation. Steve and Charles were to have this prepared for the spring meeting with the intent to ballot this standard right after this meeting.

Meeting was adjourned at 3:45pm.

Submitted By: Jerry Murphy

Date: October 26, 2010