IEEE 1904 Access Networks Working Group

Sponsored by the IEEE Communications Society

30 March 2021
Teleconference

Minutes

Chair: Glen Kramer
Vice-Chair: Kevin Noll
Executive Secretary: Zhou Zhen
Chief Editor: Marek Hajduczenia
Meeting Recorder: Zhou Zhen

Day_1, Tuesday, 30 March 2021

1. **Call to Order**
- The meeting was called to order at 16:00 US Pacific time(UTC-07:00).
- Chair Kramer recorded all the attendance of the meeting.
- **8** voting members attended meeting. Quorum was reached.

2. **Executive Secretary Report**
- Zhou Zhen, Executive Secretary, presented *anwg_2103_exec_report.pdf*.
- A report on working group membership was provided.

3. **Approval of Agenda**
- Chair Kramer presented the agenda, *anwg_2103_agenda.pdf*.
- ***Motion#1:***
  Approve the agenda for the March 2021 meeting as presented in anwg_2103_agenda.pdf.
    Moved: Curtis Knittle
    Seconded: Zhou Zhen
    (Procedural, required>50%)
    Motion passed by voice vote without opposition

4. **Chair's Opening Report**
- Chair Kramer presented ANWG opening report *anwg_2103_opening.pdf*.
- Chair Kramer introduced General Information, Projects Status and Plan for this meeting.

5. **IEEE Patent Policy**
- Chair Kramer displayed the patent slides. A call for potentially essential patents was made at 16:13 US Pacific time. No potentially essential patent claims were declared, and no holders of potentially essential patents were identified.

6. **Approval of Past Meeting Minutes**
- Chair Kramer presented February 2021 meeting minutes, *anwg_2102_minutes_unapproved.pdf*.
- ***Motion#2:***
  Approve minutes of the February 2021 meeting as recorded in anwg_2102_minutes_unapproved.pdf. Post the approved minutes on the WG website as anwg_2102_minutes_approved.pdf.
    Moved: JC Marion
    Seconded: Zhou Zhen

(Procedural, required>50%)
Motion passed by voice vote without opposition

7. Treasurer's Report
- New procedure of treasurer's reports was agreed.
- Treasurer's reports were posted online for every WG meeting.
- Treasurer's reports would be presented only at the last WG meeting in a calendar year unless there were financial activities besides interest accumulation.
- Treasure's report for this meeting can be seen or downloaded through following link: *https://www.ieee1904.org/meeting_archive/2021/03/anwg_2103_treasurer_report.pdf*

8. P1904.2 Opening Report
- Kevin Noll, P1904.2 Chair, presented the Task Force Opening Report, *tf2_2103_opening.pdf*.

9. 1904.2 D3.0 comment resolution
- Marek Hajduczenia, Chief Editor, presented Comments with Proposed Responses, *tf2_2103_comments_proposed.pdf*.
- After discussion, all comments were resolved, *tf2_2103_comments_approved.pdf*.
- ***Motion#3:***
   Produce draft D3.1 by incorporating all resolved comments, as recorded in
   tf2_2103_comments_approved.pdf, into the draft D3.0.
   The Editor has a license to resolve conflicts and apply editorial changes as needed.
      Moved: Kevin Noll
      Seconded: Marek Hajduczenia
      (Technical, required>75%)
      8 yes, 0 no, 0 abstained
      Motion Passed

10. Granting and Reporting Behavior
- Glen Kramer, Broadcom, presented Granting and Reporting Behavior, *tf4_2103_kramer_1.pdf*.

11. WG Closing Report
- Chair Kramer presented WG closing report, *anwg_2103_closing.pdf*.
- WG planned to have next meeting on April 20-21, 2021 by teleconference.
- ***Motion#4:***
   Suspend the rule requiring 30-day advance notice and allow the next WG meeting to be scheduled on April 20th.
      Moved: Bill Powell
      Seconded: Curtis Knittle
   (Required>75%)
   Motion Passed by voice vote without opposition

12. Unfinished Business
- No unfinished business was brought before the WG.

13. New Business

- No new business was brought before the WG.

14. Motion to adjourn

- ***Motion#5:***
  Motion to adjourn.
  Moved: Curtis Knittle
  Seconded: JC Marion

  (Procedural, required > 50%)
  Motion Passed by voice vote without opposition

The WG meeting adjourned at 18:22 US Pacific time.

Attendance Record

Last Name	First Name	Affiliation	Attendance
			March 30
Hajduczenia	Marek	Charter Communications	**x**
Knittle	Curtis	CableLabs	**x**
Kondamuri	Pradeep	Ciena	**x**
Kramer	Glen	Broadcom	**x**
Laubach	Mark	Independent	**x**
Marion	JC	TiBit Communications	**x**
Noll	Kevin	Vecima	**x**
Powell	Bill	Independent	**x**
Santulli	Jennifer	IEEE	**x**
Steve	Burroughs	CableLabs	**x**
Zhou	Zhen	Fiberhome Technologies	**x**