

Meeting Agenda

20-21 April 2021

Teleconference

Except for Call To Order times, all times are approximate and for guideline purposes only.

DAY 1: Tuesday, 20 April 2021				
Item	Title	Duration	Start time	Stop time
1	Call to Order -- Introductions / Declarations of affiliation	0:05	4:00 PM	4:05 PM
2	Executive Secretary report -- Verification of attendance credit -- Voting membership updates -- Establishment of quorum	0:10	4:05 PM	4:15 PM
3	WG Opening Report -- Goals for this meeting -- Approval of the agenda -- Approval of previous meeting minutes -- Patent Policy and Call for Patents -- Other administrative matters	0:25	4:15 PM	4:40 PM
4	1904.2 TF opening report (K. Noll)	0:10	4:40 PM	4:50 PM
5	1904.2 D3.1 comment resolution (M. Hajduczenia)	1:00	4:50 PM	5:50 PM
6	1904.2 Closing report (K. Noll) -- Draft motions	0:10	5:50 PM	6:00 PM
7	Recess		6:00 PM	

DAY 2: Wednesday, 21 April 2021				
Item	Title	Duration	Start time	Stop time
8	Call to Order -- Announcements -- Plan for the day	0:05	4:00 PM	4:05 PM
9	1904.4 TF opening report (C. Knittle)	0:10	4:05 PM	4:15 PM
10	1904.4 D0.2 comment resolution (M. Hajduczenia)	1:00	4:15 PM	5:15 PM
11	1904.4 Closing report (C. Knittle) -- Action items -- Draft motions	0:15	5:15 PM	5:30 PM
12	WG closing report (G. Kramer) -- Logistics for the next meeting -- Unfinished business -- New business	0:10	5:30 PM	5:40 PM
13	Adjourn		5:40 PM	