IEEE 1904 Access Networks Working Group

Sponsored by the IEEE Communications Society

22-23 June 2021
Teleconference

Minutes

Chair: Glen Kramer
Vice-Chair: Kevin Noll
Executive Secretary: Zhou Zhen
Chief Editor: Marek Hajduczenia
Meeting Recorder: Zhou Zhen

Day_1, Tuesday, 22 June 2021

1. **Call to Order**
- The meeting was called to order at 16:00 US Pacific time(UTC-07:00).
- Chair Kramer recorded all the attendance of the meeting.
- **8** voting members attended meeting. Quorum was reached.

2. **Executive Secretary Report**
- Zhou Zhen, Executive Secretary, presented *anwg_2106_exec_report.pdf*.
- A report on working group membership was provided.

3. **Approval of Agenda**
- Chair Kramer presented the agenda, *anwg_2106_agenda.pdf*.
- ***Motion#1:***

   Approve the agenda for the June 2021 meeting as presented in anwg_2106_agenda.pdf.
      Moved: Mark Laubach
      Seconded: Marek Hajduczenia
      (Procedural, required>50%)
      Motion passed by voice vote without opposition

4. **Chair's Opening Report**
- Chair Kramer presented ANWG opening report *anwg_2106_opening.pdf*.
- Chair Kramer introduced General Information, Projects Status and Plan for this meeting.

5. **IEEE Patent Policy**
- Chair Kramer displayed the patent slides. A call for potentially essential patents was made at 16:13 US Pacific time. No potentially essential patent claims were declared, and no holders of potentially essential patents were identified.

6. **Approval of Past Meeting Minutes**
- Chair Kramer presented April 2021 meeting minutes, *anwg_2104_minutes_unapproved.pdf*.
- ***Motion#2:***

   Approve minutes of the April 2021 meeting as recorded in anwg_2104_minutes_unapproved.pdf.
   Post the approved minutes on the WG website as anwg_2104_minutes_approved.pdf.
      Moved: Zhou Zhen
      Seconded: Mark Laubach
      (Procedural, required>50%)

Motion passed by voice vote without opposition

7. Treasurer's Report

- Treasure's report for this meeting can be seen or downloaded through following link: *https://www.ieee1904.org/meeting_archive/2021/06/anwg_2106_treasurer_report.pdf*

8. P1904.4 Opening Report

- Curtis Knittle, P1904.4 Chair, presented the Task Force Opening Report, *tf4_2106_opening.pdf*.
- Curtis Knittle, P1904.4 Chair, also presented 1904.4 Action Items, *tf4_2106_action_items.xlsx*.

9. 1904.4 D0.3 comment resolution

- Marek Hajduczenia, Chief Editor, presented Comments with Proposed Responses, *tf4_2106_comments_proposed.pdf*.
- Part of comments were resolved, the rest of comments would be discussed next day.

10. Action item #38: Alternative term to replace "SIEPON"

- Glen Kramer, Broadcom , presented Action item #38: Alternative term to replace "SIEPON", *tf4_2106_kramer_1.pdf*.
- ***Motion#3:***

  Accept the acronym SIEPON to represent a family of related standards. Adopt the following standard-specific acronyms:
    – *SIEPON.1 for 1904.1*
    – *SIEPON.4 for 1904.4*
  Update the D0.4 accordingly.
      Moved: Marek Hajduczenia
      Seconded: JC Marion
      (Technical, required>75%)
      Motion passed by voice vote without opposition

The WG recessed at 17:58 US Pacific time.

Day 2, Wednesday, 23 June 2021

The WG reconvened at 16:00 US Pacific time(UTC-07:00).

7 voting member attended meeting. Quorum was not reached.

11. 1904.4 D0.3 comment resolution (Con.)

- Marek Hajduczenia, Chief Editor, presented Comments with Proposed Responses, *tf4_2106_comments_proposed.pdf*.
- After discussion, all comments were resolved, *tf4_2106_comments_approved.pdf*.

12. P1904.4 Closing Report

- Curtis Knittle, P1904.4 Chair, gave a brief summary of 1904.4 Task Force meeting.
- ***Motion#4:***
  IEEE P1904.4 Task Force instructs the Editor to produce draft version D0.4 from current draft

version D0.3 by incorporating changes as recorded in tf4_2104_comments_approved.pdf .
   Moved: JC Marion

   Seconded: Marek Hajduczenia

   (Technical, required>75%)

   Motion passed by voice vote without opposition

- Curtis Knittle, P1904.4 Chair, presented the action items list and discussed, *tf4_2106_action_items.xlsx*.

13. WG Closing Report
- Chair Kramer presented WG closing report, *anwg_2106_closing.pdf*.
- WG planned to have next meeting on August 24-25, 2021 by teleconference.

14. Unfinished Business
- No unfinished business was brought before the WG.

15. New Business
- No new business was brought before the WG.

16. Motion to adjourn WG meeting
- ***Motion#5:***

   Motion to adjourn.
      Moved: Curtis Knittle

      Seconded: Ryan Tucker

   (Procedural, > 50%)

   Motion Passed by voice vote without opposition

The WG meeting adjourned at 18:10 US Pacific time.

Attendance Record

First Name	Last Name	Affiliation	Attendance	
			June 22	June 23
Curtis	Knittle	CableLabs	**x**	**x**
Glen	Kramer	Broadcom	**x**	**x**
JC	Marion	TiBit Communications	**x**	**x**
Jennifer	Santulli	IEEE	**x**	
Kevin	Noll	Vecima	**x**	**x**
Marek	Hajduczenia	Charter Communications	**x**	**x**
Mark	Laubach	Independent	**x**	**x**
Ryan	Tucker	Charter Communications	**x**	**x**
Steve	Burroughs	CableLabs	**x**	
Zhou	Zhen	Fiberhome Technologies	**x**	**x**