Meeting Agenda

14 December 2021
Teleconference

Except for Call To Order times, all times are approximate and for guideline purposes only.

Item	Title	Duration	Start time	Stop time
	DAY 1: Tuesday, 14 December 2021			
1	**Call to Order** -- Introductions / Declarations of affiliation	0:05	4:00 PM	4:05 PM
2	**Executive Secretary report** -- Verification of attendance credit -- Voting membership updates -- Establishment of quorum	0:05	4:05 PM	4:10 PM
3	**WG Opening Report** -- Goals for this meeting -- Approval of the agenda -- Approval of previous meeting minutes -- Patent Policy and Call for Patents -- Other administrative matters	0:20	4:10 PM	4:30 PM
4	**1904.4 TF opening report (C. Knittle)**	0:10	4:30 PM	4:40 PM
5	**1904.4 D0.4 comment resolution (M. Hajduczenia)**	1:00	4:40 PM	5:40 PM
6	**Adjourn**		5:40 PM	

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