IEEE 1904 Access Networks Working Group

Sponsored by the IEEE Communications Society

15 February 2022
Teleconference

Minutes

Chair: Glen Kramer
Vice-Chair: Kevin Noll
Executive Secretary: Zhou Zhen
Chief Editor: Marek Hajduczenia
Meeting Recorder: Zhou Zhen

Day_1, Tuesday, 15 February 2022

1. Call to Order
- The meeting was called to order at 16:00 US Pacific time(UTC-07:00).
- Chair Kramer recorded all the attendance of the meeting.
- **8** voting members attended meeting. Quorum was reached.

2. Executive Secretary Report
- Zhou Zhen, Executive Secretary, presented *anwg_2202_exec_report.pdf*.
- A report on working group membership was provided.

3. Approval of Agenda
- Chair Kramer presented the agenda, *anwg_2202_agenda.pdf*.
- ***Motion#1:***

    Approve the agenda for the February 2022 meeting as presented in anwg_2202_agenda.pdf.
    Moved: Marek Hajduczenia
    Seconded: Curtis Knittle
    (Procedural, required>50%)
    Motion passed by voice vote without opposition

4. Chair's Opening Report
- Chair Kramer presented ANWG opening report *anwg_2202_opening.pdf*.
- Chair Kramer introduced General Information, Projects Status and Plan for this meeting.

5. IEEE Patent Policy
- Chair Kramer displayed the patent slides. A call for potentially essential patents was made at 16:09 US Pacific time. No potentially essential patent claims were declared, and no holders of potentially essential patents were identified.

6. Approval of Past Meeting Minutes
- Chair Kramer had posted December 2021 meeting minutes, *anwg_2112_minutes_unapproved.pdf*.
- ***Motion#2:***

    Approve minutes of the December 2021 meeting as recorded in anwg_2112_minutes_unapproved.pdf. Post the approved minutes on the WG website as anwg_2112_minutes_approved.pdf.
    Moved: Zhou Zhen
    Seconded: Kevin Noll

(Procedural, required>50%)
Motion passed by voice vote without opposition

7. Treasurer's Report

- Treasure's report for this meeting can be seen or downloaded through following link: *https://www.ieee1904.org/meeting_archive/2022/02/anwg_2202_treasurer_report.pdf*

8. P1904.4 Opening Report

- Curtis Knittle, P1904.4 Chair, presented the Task Force Opening Report, *tf4_2202_opening.pdf*.
- 1904.4 Action Items were shown and discussed, *tf4_2202_action_items_updated.xlsx*.
- Timeline of 1904.4 was shown and discussed, *tf4_2202_timeline.pdf*.

9. 1904.4 D0.7 comment resolution

- Marek Hajduczenia, Chief Editor, presented Comments with Proposed Responses, *tf4_2202_comments_proposed.pdf*.
- After discussion, all comments were resolved, *tf4_2202_comments_approved.pdf*.

10. P1904.4 Closing Report

- Curtis Knittle, P1904.4 Chair, presented the Task Force Closing Report, *tf4_2202_closing.pdf*.
- ***Motion#3:***
  IEEE P1904.4 Task Force instructs the Editor to produce draft version D0.8 from current draft version D0.7 by incorporating changes as recorded in tf4_2202_comments_approved.pdf.
  Moved: Marek Hajduczenia
  Seconded: Curtis Knittle
  (Technical, required>75%)
  Motion passed by voice vote without opposition
- ***Motion#4:***
  Approve the P1904.4 timeline as presented in tf4_2202_timeline.pdf.
  Moved: Marek Hajduczenia
  Seconded: JC Marion
  (Technical, required>75%)
  Motion passed by voice vote without opposition

11. WG Closing Report

- Chair Kramer presented WG closing report, *anwg_2202_closing.pdf*.
- WG planned to have next meeting on April 12-13, 2022 by teleconference.

12. Unfinished Business

- No unfinished business was brought before the WG.

13. New Business

- No new business was brought before the WG.

The WG meeting adjourned at 18:05 US Pacific time.

Attendance Record

First Name	Last Name	Affiliation	Attendance February 15
Curtis	Knittle	CableLabs	X
Glen	Kramer	Broadcom	X
Kevin	Noll	Vecima	X
Jennifer	Santulli	IEEE	X
JC	Marion	TiBit Communications	X
Marek	Hajduczenia	Charter Communications	X
Mark	Laubach	Independent	X
Steve	Burroughs	CableLabs	X
Zhou	Zhen	Fiberhome Technologies	X