IEEE 1904 Access Networks Working Group

Sponsored by the IEEE Communications Society

18 October 2022
Teleconference

Minutes

Chair: Glen Kramer
Vice-Chair: Vacancy
Executive Secretary: Zhou Zhen
Chief Editor: Marek Hajduczenia
Meeting Recorder: Zhou Zhen

Day_1, Tuesday, 18 October 2022

1. Call to Order
- The meeting was called to order at 16:00 US Pacific time(UTC-07:00).
- Chair Kramer recorded all the attendance of the meeting.
- **7** voting members attended meeting. Quorum was reached.

2. Executive Secretary Report
- Chair Kramer presented *anwg_2210_exec_report.pdf*.
- A report on working group membership was provided.

3. Approval of Agenda
- Chair Kramer presented the agenda, *anwg_2210_agenda.pdf*.
- ***Motion#1:***

  Approve the agenda for the October 2022 meeting presented in anwg_2210_agenda.pdf.
  > *Moved: Zhou Zhen*
  > *Seconded: JC Marion*
  > *(Procedural, required>50%)*
  > *Motion passed by voice vote without opposition*

4. Chair's Opening Report
- Chair Kramer presented ANWG opening report *anwg_2210_opening.pdf*.
- Chair Kramer introduced General Information, Projects Status and Plan for this meeting.

5. IEEE Patent Policy
- Chair Kramer displayed the patent slides. A call for potentially essential patents was made at 16:07 US Pacific time. No potentially essential patent claims were declared, and no holders of potentially essential patents were identified.

6. Approval of Past Meeting Minutes
- Chair Kramer had posted August 2022 meeting minutes, *anwg_2208_minutes_unapproved.pdf*.
- ***Motion#2:***

  Approve minutes of the August 2022 meeting as recorded in anwg_2208_minutes_unapproved.pdf.
  Post the approved minutes on the WG website as anwg_2208_minutes_approved.pdf.
  > *Moved: Curtis Knittle*
  > *Seconded: Zhou Zhen*
  > *(Procedural, required>50%)*

Motion passed by voice vote without opposition

7. Treasurer's Report
- Treasure's report for this meeting can be seen or downloaded through following link: *https://www.ieee1904.org/meeting_archive/2022/10/anwg_2210_treasurer_report.pdf*

8. P1904.4 Opening Report
- Curtis Knittle, P1904.4 Chair, presented the Task Force Opening Report, *tf4_2210_opening.pdf*.
- 1904.4 Action Items were shown and discussed, *tf4_2210_action_items.xlsx*.

9. 1904.4 D1.0 comment resolution
- Marek Hajduczenia, Chief Editor, presented Comments against D1.0 with Proposed Responses, *tf4_2210_d1_0_comments_proposed.pdf*.
- After discussion, all comments were resolved, *tf4_2210_d1_0_comments_approved.pdf*.

10. P1904.4 Closing Report
- Curtis Knittle, P1904.4 Chair, gave the Task Force Closing Report without document.
- ***Motion#3:***
  IEEE P1904.4 Task Force instructs the Editor to produce draft version D1.1 from current draft version D1.0 by incorporating changes as recorded in tf4_2210_d1_0_comments_approved.pdf.
    Moved: Marek Hajduczenia
    Seconded: JC Marion
    (Technical, required>75%)
    Motion passed by voice vote without opposition
- 1904.4 Action Items were discussed and updated, *tf4_2210_action_items_updated.xlsx*.

11. WG Closing Report
- Chair Kramer presented WG closing report, *anwg_2210_closing.pdf*.
- WG planned to have next meeting on December 13-14, 2022 by teleconference.

12. Unfinished Business
- No unfinished business was brought before the WG.

13. New Business
- No new business was brought before the WG.

The WG meeting adjourned at 17:28 US Pacific time.

Attendance Record

First Name	Last Name	Affiliation	Attendance
			October 18
Curtis	Knittle	CableLabs	X
Glen	Kramer	Broadcom	X
JC	Marion	TiBit Communications	X
Marek	Hajduczenia	Charter Communications	X
Mark	Laubach	TiBit Communications	X
Steve	Burroughs	CableLabs	X
Zhou	Zhen	Fiberhome Technologies	X