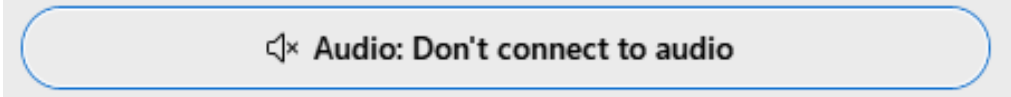


WebEx guidelines for TSN TG meetings at the mixed-mode September 802.1 Interim

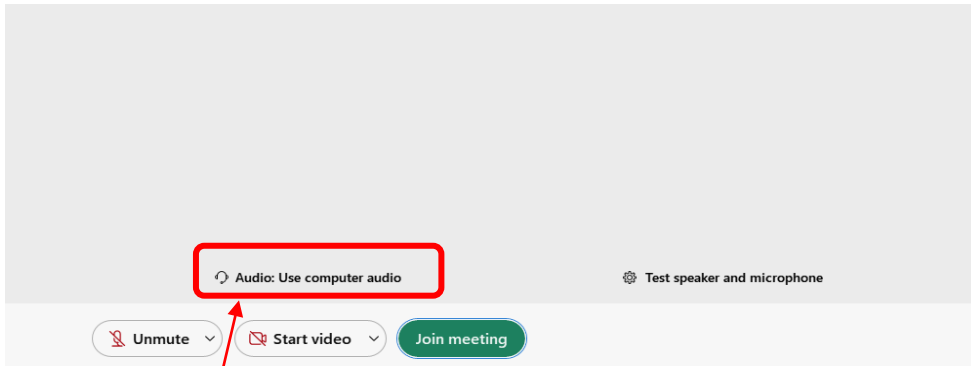
János Farkas

IEEE 802.1 TSN TG Chair

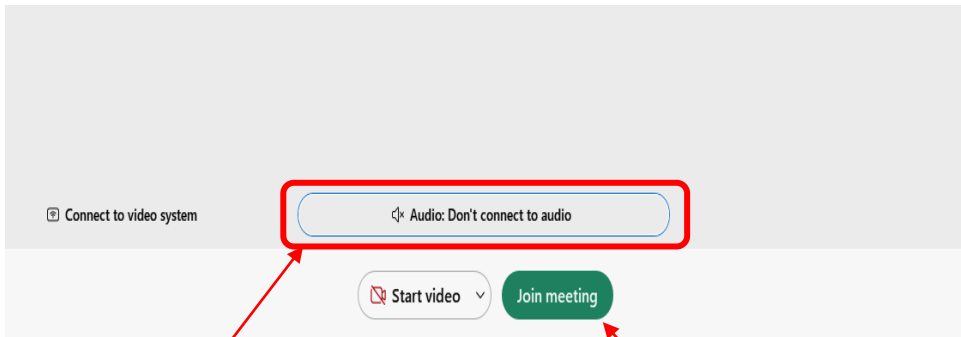
Mixed-mode WebEx guidelines

- Please join WebEx on-site too
 - **DO NOT connect to the audio** if you are on-site
 - After you **accept** the IEEE SA terms
 - Before you **click join meeting**
 - Change your audio: 
 - **All presenters present via WebEx**
 - **Single queue via WebEx**
- WebEx is used both by on-site and remote participants to
 - Present
 - Queue at the mic: **+q** or **-q** in the WebEx chat
 - See the screen
 - Chat (*not part of the meeting*)

Yet to join



Select: **“Audio Use Computer Audio”**

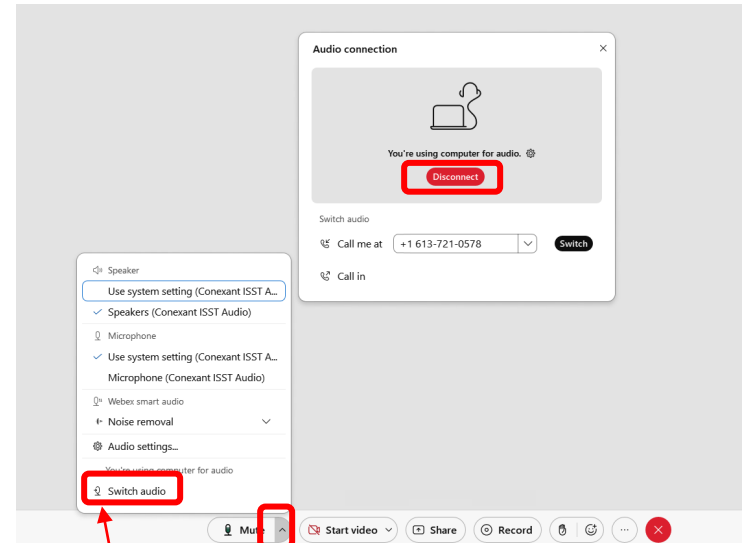


From the selection choose:
“Don't Connect to Audio”

Once completed:
join meeting

or

Already joined



Click on: ^
Select: **“Switch audio”**
Select **“Disconnect”**

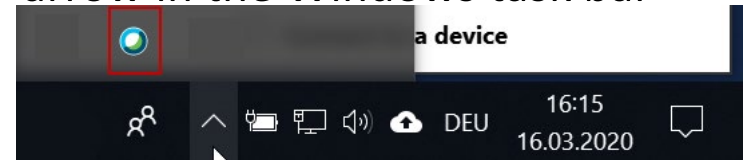
WebEx guidelines

- Please mute yourself when you are not speaking
- Please put yourself into the queue “at the mic” via the Chat, e.g.: “+q” / “-q”
- Please provide your information
 - First and last names
 - Affiliation, after your last name, e.g., in square brackets
 - (may provide them in the Chat window)

- Changing your data in Webex

Step 1

- Go to the "Display hidden icons" arrow in the Windows task bar



- Right-click on the Webex icon and select "Open Cisco Webex Meetings"

Step 2

- In the Webex Windows that opens, Click on the pencil icon* next to your display information

