



**IEEE 802 Wireless Interim Session
May 11-16, 2014
Waikoloa, Hawaii USA**

Meeting Information Update #1

Hilton Waikoloa Village IEEE 802W Hotel Reservation Deadline: April 21, 2014

Monday April 14, 2014

The May 2014 IEEE 802 Wireless Interim Session will take place May 11-16, 2014 at the Hilton Waikoloa in Waikoloa, Hawaii (Big Island) USA. Located on the Kohala Coast of Hawaii's Big Island, the Hilton Waikoloa (HWV) is approximately 25 minutes drive from Kona International Airport (KOA).

Participating IEEE-802 Working Groups: **802.11, 802.15, 802.18, 802.21, 802.22, 802.24**

Meeting Planner Contact Info:

Dawn Slykhouse
Face to Face Events
2699 Iversen Court
Santa Clara, CA 95051 USA
Phone: +1 (408) 241-8906
Email: 802wireless@facetoface-events.com

Event Information & Registration Website:

<http://802world.org/wireless>

GENERAL SCHEDULE INFORMATION

(actual days may differ based on the most up to date requirements)

- **802.11** – Monday through Friday
- **802.15** – Monday through Thursday
- **802.18** - Monday through Thursday
- **802.21** – Monday through Thursday
- **802.22** – Monday through Thursday
- **802.24** - Monday through Wednesday

The times and locations of specific Working Group meetings have been scheduled in draft. Please visit your working group website (<http://www.ieee802.org>) for more information.

IEEE 802 Wireless Interim Session Group Hotel Rates

Hilton Waikoloa Village

69 – 425 Waikoloa Beach Drive

Waikoloa, HI USA 96738

Tel: 1 (808) 886-1234

[Maps & Directions](#)

STANDARD GROUP RATE: \$US 169 per Night (plus applicable taxes)*

Rate applies to Single/Double Occupancy Run of House Rooms and includes Internet access.

Extra Adults (>2) are an additional \$20 US per Night (plus applicable taxes).

Standard Group Rate Deadline*: Monday April 21, 2014 6PM Pacific Time

SUBJECT TO AVAILABILITY: *The Early Bird and Standard Group Rate are subject to the availability of rooms in the IEEE 802 Wireless Group Room Block. If the block is sold out before the deadline date, April 21, 2014 the rate may no longer be available.

How to Make a Room Reservation

Reserve room online at:

http://resweb.passkey.com/Resweb.do?mode=welcome_ei_new&eventID=11077656&fromResdesk=true

-OR- Call the hotel directly at +1 (808) 886-1234

Ask for reservations and then ask for IEEE 802 Wireless Interim Session Group Rate, code = "IEEE 802W"

IEEE 802 Wireless Interim Session Group Hotel Policies

CANCELLATION/CHANGE POLICY: Cancel or Change your reservation prior to 6 PM Hawaii Time on Day **Before** Planned Arrival to avoid penalty.

RESERVATION NAME CHANGE POLICY: Reservation name changes may be made without penalty.

EXTENDED DATES: Subject only to availability the Hilton Waikoloa has agreed to honor the Early Bird & Group Rate May 1-25, 2014.

CHILDREN POLICY: Children ≤ 21 may occupy the same room as their parents at no additional charge and rollaway beds will be provided at no additional charge.

Group Hotel Registration Policy

The registration fee covers AV equipment, network/Internet services, power hook-ups in the meeting rooms, continental breakfast, morning and afternoon refreshments as well as lunch on days of meetings, and meeting services and supplies. The combined hotel room stays of IEEE 802 Wireless Interim Session attendees' covers the meeting rooms themselves. For this reason, anyone attending the meeting who is not a registered guest at the Hilton Waikoloa Village will be charged a meeting surcharge fee of an additional \$300 (USD).

Please note: Attendees who elect to share accommodations must ensure that all members of the rooming party are listed on the hotel register before arrival (or upon check-in at the hotel) so that the hotel can verify their hotel stay.

Current Registration Fees & Deadlines

Standard: Before 6pm Pacific Time, Friday May 2, 2014

(UTC Time: 1am Saturday, May 3, 2013)

- \$US 800 for attendees staying at the Hilton Waikoloa
- \$US 1100 for all others (including local attendees not staying at the group hotel)

Late/On-site: After 6pm Pacific Time Friday May 2, 2014

(UTC Time: 1am Saturday, May 3, 2014)

- \$US 950 for attendees staying at the Hilton Waikoloa
- \$US 1250 for all others (including local attendees not staying at the group hotel)

Registration Policy

Session Registration: Registration is available through a secure website and requires a valid credit card for the payment of the registration fee; checks are NOT accepted for registration.

Any individual who attends any part of a meeting that is a scheduled part of an 802 Wireless Interim Session must register for the full session.

Session registrations are not transferable to another individual or to another interim session.

If you register for an IEEE 802 Wireless Interim Session and then are unable to attend, you must request cancellation of your registration before the cancellation deadline to be eligible for a refund of all or part of the fees paid.

Cancellation Requests may be submitted via a link on the event website at: <http://802world.org/wireless>

Cancellation & Refund Policy

In order to obtain a refund of all or part of the fees paid you must request cancellation of your registration before the late cancellation deadline.

CANCELLATION TYPE	DEADLINE
EARLY - FULL REFUND	6 PM Pacific Time, Thursday, March 20, 2014
LATE – CANCELLATION FEE \$150 US	6 PM Pacific Time, Thursday, May 2, 2014
NO REFUNDS AFTER	6 PM Pacific Time, Friday, May 2, 2014

Cancellation requests must be made either by submitting an online request at <http://802world.org/wireless> or by submitting an email request to: 802wireless@facetoface-events.com

USA VISA Applications

In many cases, visas are required for entrance into the USA. For standards participants traveling to the USA, we recommend visiting the USA government site (<http://travel.state.gov/content/visas/english.html>) for advice on how to obtain such a visa.

You should apply for your USA Visa well in advance the session you wish to attend to have a reasonable chance of getting your Visa in time.

For up-to-date information on the Visa Application Process and expected wait-times:

<http://travel.state.gov>

For further information on traveling to the US, please go to:

<http://sites.nationalacademies.org/PGA/biso/visas/index.htm>.

This is NOT an IEEE website but is provided to you as additional information on traveling to the United States

Obtaining an Invitation Letter for Use in USA Visa Applications

The IEEE Standards Association can provide you with a letter inviting you to attend the session. You must register for the upcoming session in order to obtain an Invitation Letter. Once your registration has been approved you may at any time select the link to "Generate a Visa Letter" from the event portal navigation bar (<http://802world.org/wireless>).

If you completed registration successfully, you will then be asked to provide some additional information that is necessary for your Invitation Letter:

- Your Date of Birth
- Your Place of Birth
- The Nationality of Your Passport (i.e. the issuing country)
- The Passport Number
- The Passport Expiration Date

Once this information has been accepted your personalized letter will be generated in Acrobat PDF format and then displayed on the screen for printing and saving. In addition, a copy of the generated visa letter pdf format file will be sent as an attachment in an email to your email address.

These letters have the IEEE Logo at the top, are properly signed by the IEEE-SA President, and should be printable on any common personal computer printer.

Kona International Airport (KOA)

Kona International Airport is the primary airport on the Island of Hawaii. It serves international, overseas and interisland flights. KOA is located in West Hawaii in Keahole.

73-200 Kupipi Street
Kailua-Kona, HI 96740-2645
Phone # (808) 327-9520
Website: <http://hawaii.gov/koa>

Ground Transportation

Getting to Hilton Waikoloa Village from the Kona International Airport is easy with a wide range of transportation options available. Whether you arrive by **shuttle**, **taxi**, **rental car** or **limousine**, your trip from the airport can be relaxing and hassle-free.

Detailed Information about transportation to and from the Hilton Waikoloa Village Resort can be found online at: <http://www.hiltonwaikoloavillage.com/about-the-resort/transportation>

IEEE 802 Wireless Attendees Preferred Rate with SpeediShuttle:

<http://speedishuttle.com/res?USERIDENTRY=HWV46725&LOGON=GO>

Laura's Taxi: Call 808-326-5466 (7am – 11pm) or
808-895-4726 (11pm – 7am)
Reservations are recommended

National Car Rental: National Car Rental desk
located inside Hilton Waikoloa Village
Call 808-886-2821

Arthur's Limousine: 1-877-242-5777 or online
<http://speedishuttle.com/res?USERIDENTRY=HWV46725&LOGON=GO>