

Agenda and General Information

IEEE P802.3cr Maintenance #14: Isolation

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Dell EMC

Geneva, CH, January 20, 2020

Agenda

- Welcome and Introductions
- Approve Agenda
- Approve November 2019 Minutes
- Goals for this meeting
- Big Ticket Items
- Reflector and Web
- Ground Rules
- IEEE
 - Structure, Bylaws and Rules
 - Call for Patents
 - IEEE Standards Process
- Liaisons and Communications
- Presentations and Comment Resolution
- Proposed Timeline
- Motions and Closing Business
- Future Meetings

Task Force Decorum



- An officer is permitted to make an audio or slideshow recording of this meeting exclusively for the purpose of generating minutes which shall not be copied or distributed. **IEEE 802.3 meetings do not use this option.** Recording of the proceedings by any other participant or observer, in part or in whole, via any means, is prohibited. (January 2020 IEEE-SA Standards Board Ops Manual 5.3.3.2)
- Press (i.e., anyone reporting publicly on this meeting) are to announce their presence (January 2020 IEEE-SA Standards Board Ops Manual 5.3.3.3)
- Cell phone ringers off
- Wear your badges at all times in meeting areas
 - Help the hotel security staff improve the general security of the meeting rooms
 - **PCs HAVE BEEN STOLEN** at previous meetings
 - **DO NOT** assume that meeting areas are secure
- Please observe proper decorum in meetings

Goals for the meeting

- Resolve comments on D2.0
 - 152 comments received and will be reviewed by the TF.

Reflector and Web

- To subscribe to the stds-802-3-maint reflector, send an email to:

ListServ@ieee.org

with the following in the body of the message (do not include “<>”):

subscribe stds-802-3-maint <yourfirstname> <yourlastname>
end

- Send stds-802-3-maint reflector messages to:

stds-802-3-maint@listserv.ieee.org

- Task Force web page URL:

<http://ieee802.org/3/cr/index.html>

Task Force Private Area

- URL: <http://www.ieee802.org/3/private/maint/crballot/>
 - Username: <>
 - Password: <>
- Write it down...
- Note - The draft, and any other content, is posted for your review only, and neither the content nor access information should be copied or redistributed to others in violation of document copyrights.

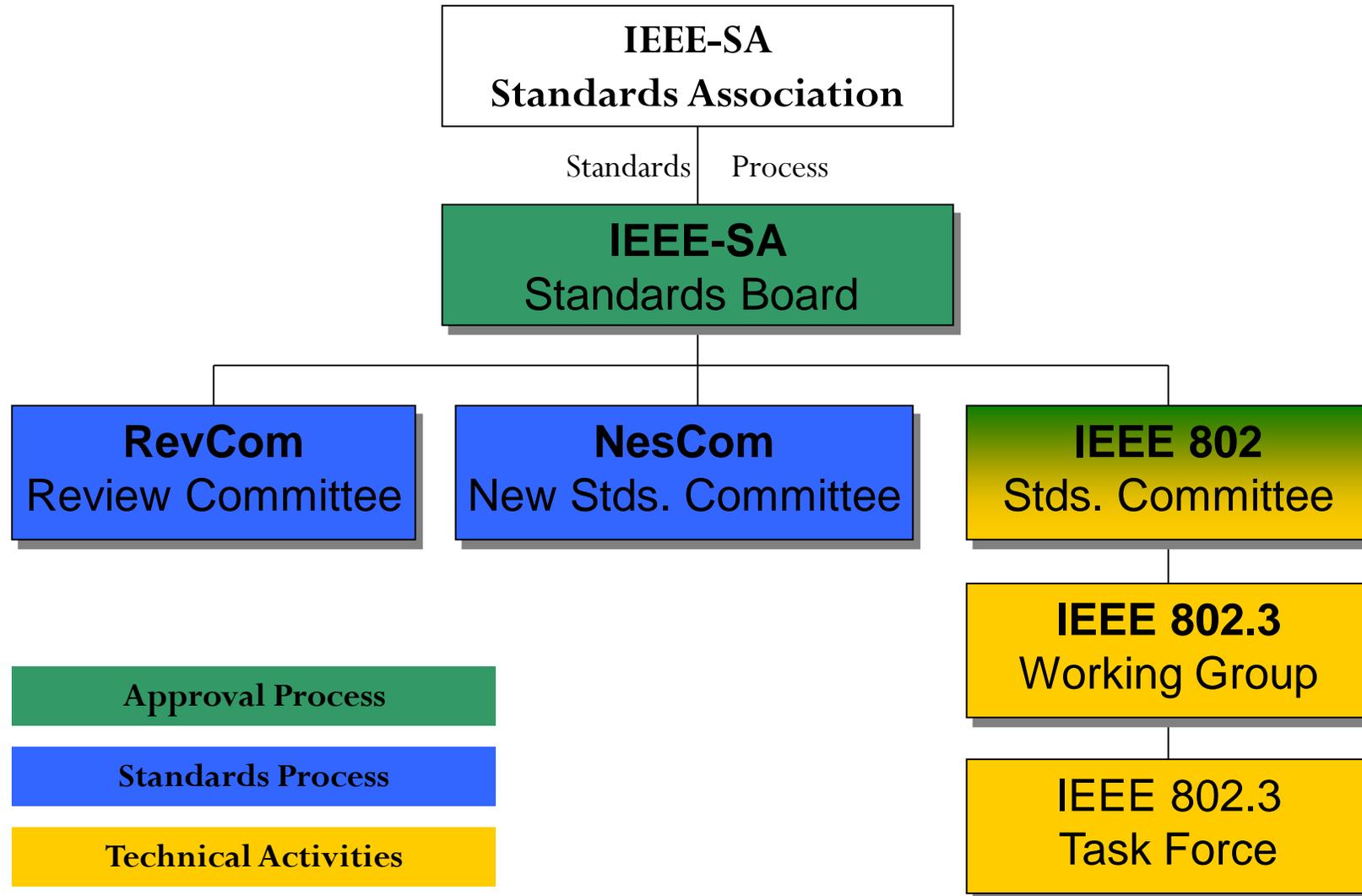
Ground Rules

- Based upon IEEE 802.3 Rules
 - Foundation based upon Robert's Rules of Order
 - Anyone in the room may speak
 - Anyone in the room may vote
- **RESPECT**... give it, get it
- NO product pitches
- NO corporate pitches
- NO prices!!!
 - This includes costs, ASPs, etc. no matter what the currency
- NO restrictive notices

Attendance

- Tutorial Material on attendance tool
 - http://ieee802.org/3/minutes/attendance_procedures.pdf
- Access details
 - URL: <http://imat.ieee.org/>
 - (For interim) Password will be provided

IEEE Structure



Important Bylaws and Rules

- **IEEE-SA Operations Manual**
http://standards.ieee.org/develop/policies/sa_opman/
- **IEEE-SA Standards Board Bylaws**
<http://standards.ieee.org/develop/policies/bylaws/>
- **IEEE-SA Standards Board Operations Manual**
<http://standards.ieee.org/develop/policies/opman/>
- **IEEE 802 LAN/MAN Standards Committee (LMSC) Policies and Procedures**
<https://ieee.app.box.com/v/PandP-LMSC>
- **IEEE 802 LAN/MAN Standards Committee (LMSC) Operations Manual**
<http://www.ieee802.org/devdocs.shtml>
- **IEEE 802 LAN/MAN Standards Committee (LMSC) Working Group (WG) Policies and Procedures**
<http://www.ieee802.org/devdocs.shtml>
- **IEEE 802.3 Working Group Operating Rules**
http://ieee802.org/3/rules/P802_3_rules.pdf

Instructions for the WG Chair

The IEEE-SA strongly recommends that at each WG meeting the chair or a designee:

- **Show slides #1 through #4 of this presentation**
- **Advise the WG attendees that:**
 - IEEE's patent policy is described in Clause 6 of the *IEEE-SA Standards Board Bylaws*;
 - Early identification of patent claims which may be essential for the use of standards under development is strongly encouraged;
 - There may be Essential Patent Claims of which IEEE is not aware. Additionally, neither IEEE, the WG, nor the WG Chair can ensure the accuracy or completeness of any assurance or whether any such assurance is, in fact, of a Patent Claim that is essential for the use of the standard under development.
- **Instruct the WG Secretary to record in the minutes of the relevant WG meeting:**
 - That the foregoing information was provided and that slides 1 through 4 (and this slide 0, if applicable) were shown;
 - That the chair or designee provided an opportunity for participants to identify patent claim(s)/patent application claim(s) and/or the holder of patent claim(s)/patent application claim(s) of which the participant is personally aware and that may be essential for the use of that standard
 - Any responses that were given, specifically the patent claim(s)/patent application claim(s) and/or the holder of the patent claim(s)/patent application claim(s) that were identified (if any) and by whom.
- The WG Chair shall ensure that a request is made to any identified holders of potential essential patent claim(s) to complete and submit a Letter of Assurance.
- It is recommended that the WG Chair review the guidance in *IEEE-SA Standards Board Operations Manual* 6.3.5 and in FAQs 14 and 15 on inclusion of potential Essential Patent Claims by incorporation or by reference.

Note: **WG** includes Working Groups, Task Groups, and other standards-developing committees with a PAR approved by the IEEE-SA Standards Board.

Participants have a duty to inform the IEEE

- Participants shall inform the IEEE (or cause the IEEE to be informed) of the identity of each holder of any potential Essential Patent Claims of which they are personally aware if the claims are owned or controlled by the participant or the entity the participant is from, employed by, or otherwise represents
- Participants should inform the IEEE (or cause the IEEE to be informed) of the identity of any other holders of potential Essential Patent Claims

**Early identification of holders of potential
Essential Patent Claims is encouraged**

Ways to inform IEEE

- Cause an LOA to be submitted to the IEEE-SA (patcom@ieee.org); or
- Provide the chair of this group with the identity of the holder(s) of any and all such claims as soon as possible; or
- **Speak up now and respond to this Call for Potentially Essential Patents**

If anyone in this meeting is personally aware of the holder of any patent claims that are potentially essential to implementation of the proposed standard(s) under consideration by this group and that are not already the subject of an Accepted Letter of Assurance, please respond at this time by providing relevant information to the WG Chair

Other guidelines for IEEE WG meetings

- All IEEE-SA standards meetings shall be conducted in compliance with all applicable laws, including antitrust and competition laws.
 - Don't discuss the interpretation, validity, or essentiality of patents/patent claims.
 - Don't discuss specific license rates, terms, or conditions.
 - Relative costs of different technical approaches that include relative costs of patent licensing terms may be discussed in standards development meetings.
 - Technical considerations remain the primary focus
 - Don't discuss or engage in the fixing of product prices, allocation of customers, or division of sales markets.
 - Don't discuss the status or substance of ongoing or threatened litigation.
 - Don't be silent if inappropriate topics are discussed ... do formally object.

For more details, see *IEEE-SA Standards Board Operations Manual*, clause 5.3.10 and *Antitrust and Competition Policy: What You Need to Know* at <http://standards.ieee.org/develop/policies/antitrust.pdf>

Patent-related information

The patent policy and the procedures used to execute that policy are documented in the:

- ***IEEE-SA Standards Board Bylaws***
(<http://standards.ieee.org/develop/policies/bylaws/sect6-7.html#6>)
- ***IEEE-SA Standards Board Operations Manual***
(<http://standards.ieee.org/develop/policies/opman/sect6.html#6.3>)

Material about the patent policy is available at
<http://standards.ieee.org/about/sasb/patcom/materials.html>

**If you have questions, contact the IEEE-SA
Standards Board Patent Committee
Administrator at patcom@ieee.org**

INSTRUCTIONS FOR CHAIRS OF STANDARDS DEVELOPMENT ACTIVITIES

At the beginning of each standards development meeting the chair or a designee is to:

- Show the following slides (or provide them beforehand)
- Advise the standards development group participants that:
- IEEE SA's copyright policy is described in Clause 7 of the IEEE SA Standards Board Bylaws and Clause 6.1 of the IEEE SA Standards Board Operations Manual;
- Any material submitted during standards development, whether verbal, recorded, or in written form, is a Contribution and shall comply with the IEEE SA Copyright Policy;
- Instruct the Secretary to record in the minutes of the relevant meeting:
- That the foregoing information was provided and that the copyright slides were shown (or provided beforehand).

IEEE SA COPYRIGHT POLICY

By participating in this activity, you agree to comply with the IEEE Code of Ethics, all applicable laws, and all IEEE policies and procedures including, but not limited to, the IEEE SA Copyright Policy.

- Previously Published material (copyright assertion indicated) shall not be presented/submitted to the Working Group nor incorporated into a Working Group draft unless permission is granted.
- Prior to presentation or submission, you shall notify the Working Group Chair of previously Published material and should assist the Chair in obtaining copyright permission acceptable to IEEE SA.
- For material that is not previously Published, IEEE is automatically granted a license to use any material that is presented or submitted.

IEEE SA COPYRIGHT POLICY

- The IEEE SA Copyright Policy is described in the IEEE SA Standards Board Bylaws and IEEE SA Standards Board Operations Manual
 - IEEE SA Copyright Policy, see
 - Clause 7 of the IEEE SA Standards Board Bylaws
<https://standards.ieee.org/about/policies/bylaws/sect6-7.html#7>
 - Clause 6.1 of the IEEE SA Standards Board Operations Manual
<https://standards.ieee.org/about/policies/opman/sect6.html>
- IEEE SA Copyright Permission
 - <https://standards.ieee.org/content/dam/ieee-standards/standards/web/documents/other/permissionltrs.zip>
- IEEE SA Copyright FAQs
 - <http://standards.ieee.org/faqs/copyrights.html/>
- IEEE SA Best Practices for IEEE Standards Development
 - http://standards.ieee.org/develop/policies/best_practices_for_ieee_standards_development_051215.pdf
- Distribution of Draft Standards (see 6.1.3 of the SASB Operations Manual)
 - <https://standards.ieee.org/about/policies/opman/sect6.html>

Participation in IEEE 802 Meetings

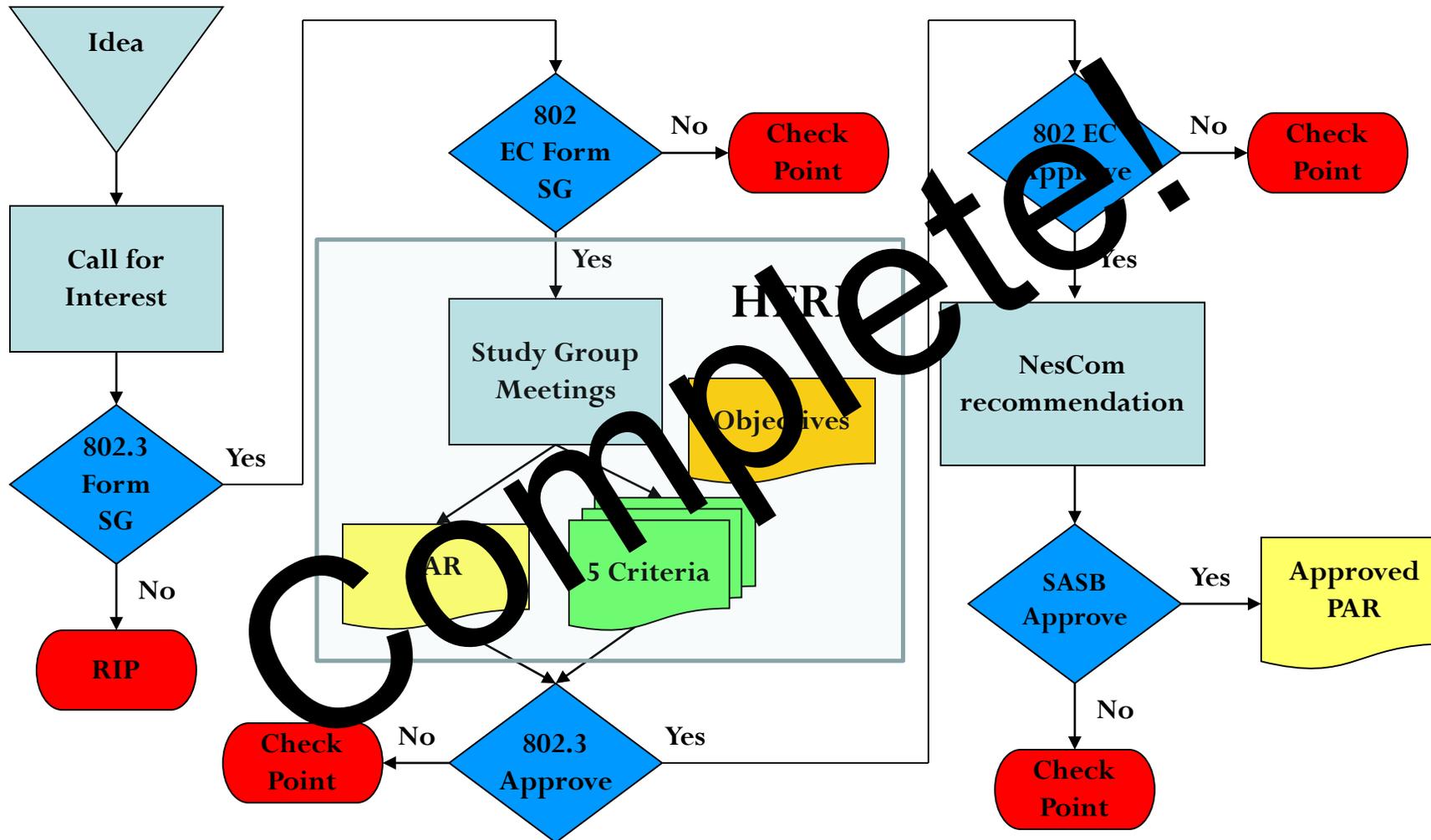
Participation in any IEEE 802 meeting (Sponsor, Sponsor subgroup, Working Group, Working Group subgroup, etc.) is on an individual basis

- **Participants in the IEEE standards development individual process shall act based on their qualifications and experience. (https://standards.ieee.org/develop/policies/bylaws/sb_bylaws.pdf section 5.2.1)**
- **IEEE 802 Working Group membership is by individual; “Working Group members shall participate in the consensus process in a manner consistent with their professional expert opinion as individuals, and not as organizational representatives”. (subclause 4.2.1 “Establishment”, of the IEEE 802 LMSC Working Group Policies and Procedures)**
- **Participants have an obligation to act and vote as an individual and not under the direction of any other individual or group. A Participant’s obligation to act and vote as an individual applies in all cases, regardless of any external commitments, agreements, contracts, or orders.**
- **Participants shall not direct the actions or votes of any other member of an IEEE 802 Working Group or retaliate against any other member for their actions or votes within IEEE 802 Working Group meetings, see https://standards.ieee.org/develop/policies/bylaws/sb_bylaws.pdf section 5.2.1.3 and the IEEE 802 LMSC Working Group Policies and Procedures, subclause 3.4.1 “Chair”, list item x.**

By participating in IEEE 802 meetings, you accept these requirements. If you do not agree to these policies then you shall not participate.

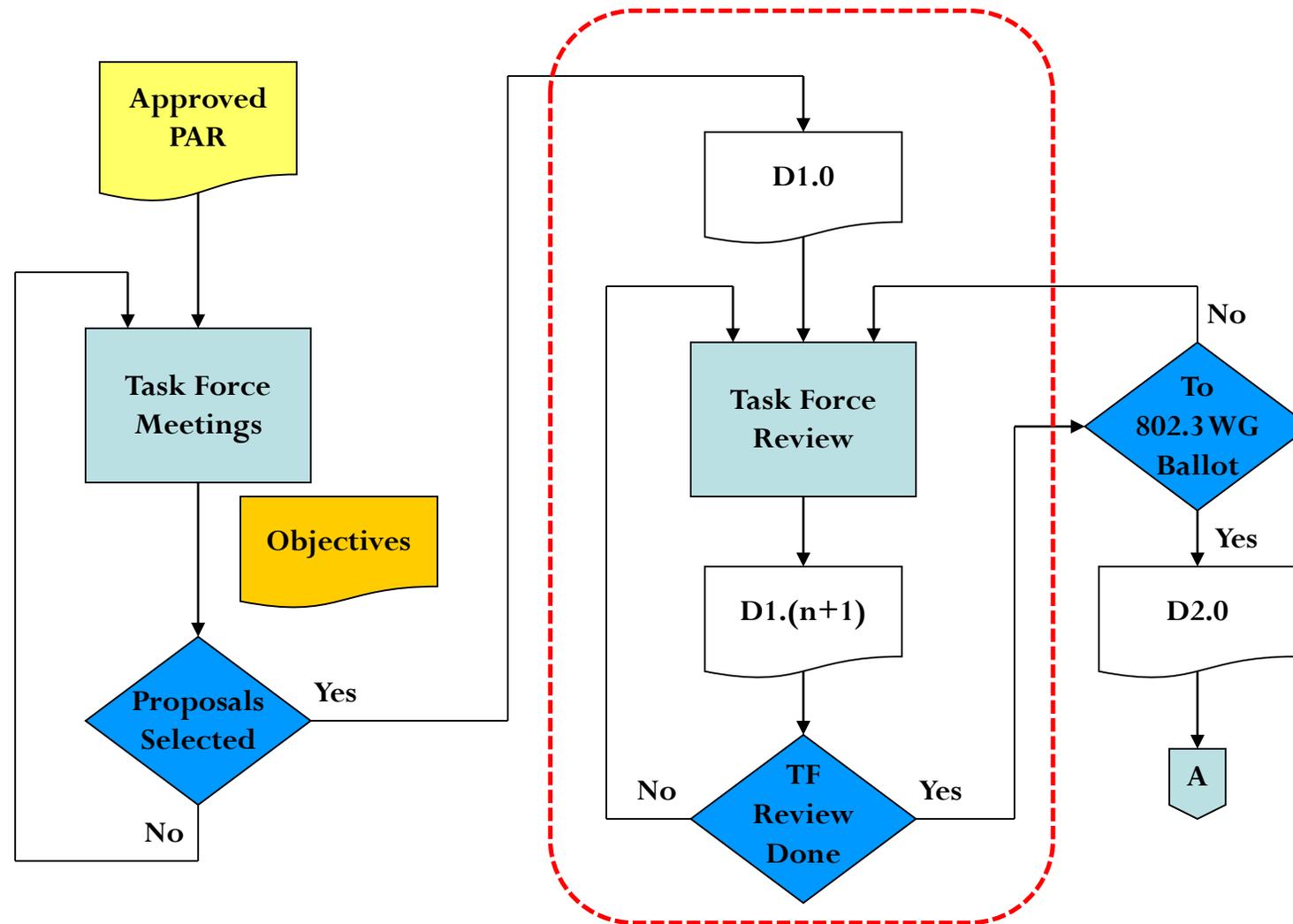
(Latest revision of IEEE 802 LMSC Working Group Policies and Procedures: <http://www.ieee802.org/devdocs.shtml>)

Overview of IEEE 802.3 Standards Process (1/5)- Study Group Phase

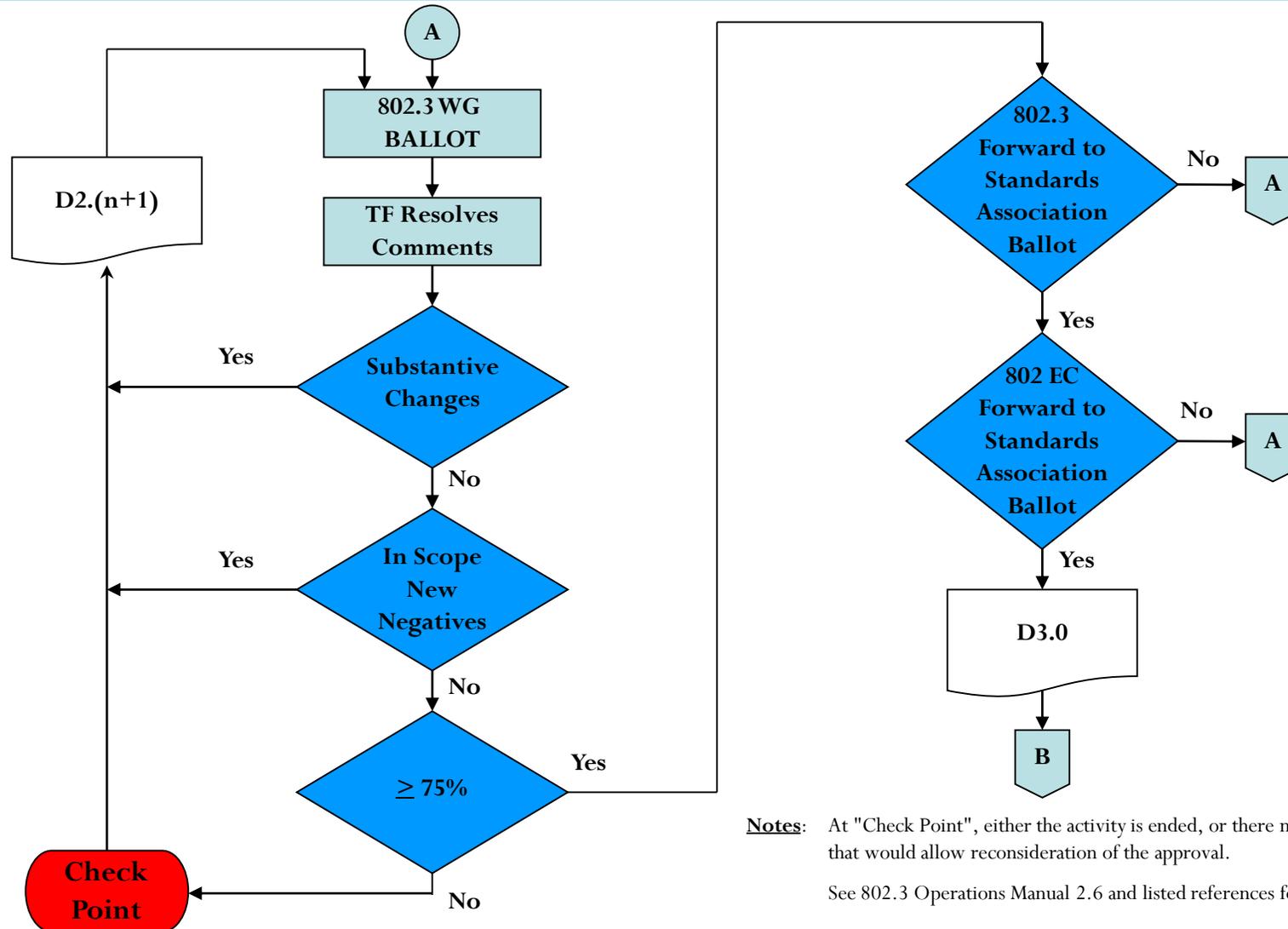


Note: At "Check Point", either the activity is ended, or there may be various options that would allow reconsideration of the approval.

Overview of IEEE 802.3 Standards Process (2/5) – Task Force Comment Phase



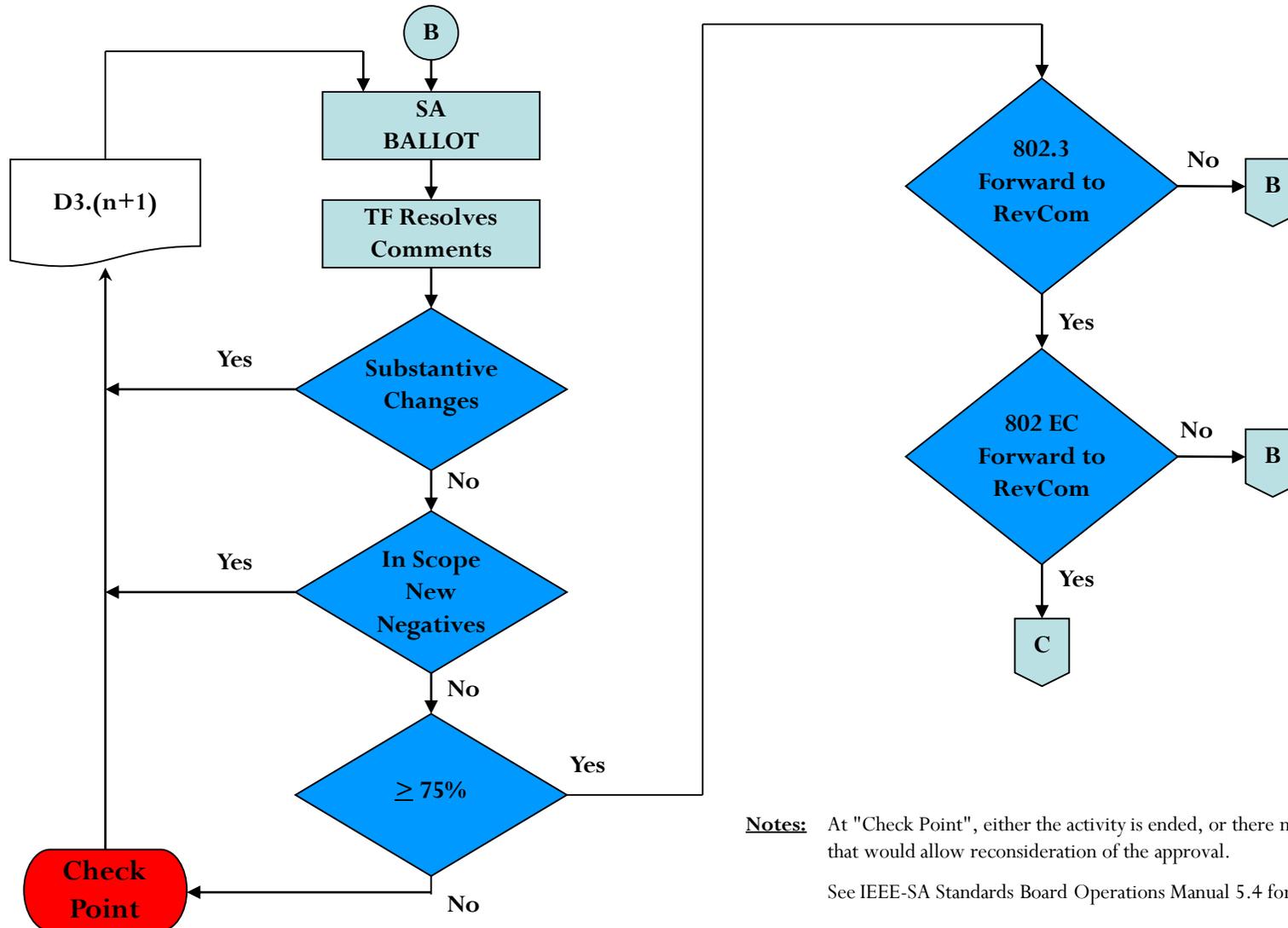
Overview of IEEE 802.3 Standards Process (3/5) – Working Group Ballot Phase



Notes: At "Check Point", either the activity is ended, or there may be various options that would allow reconsideration of the approval.

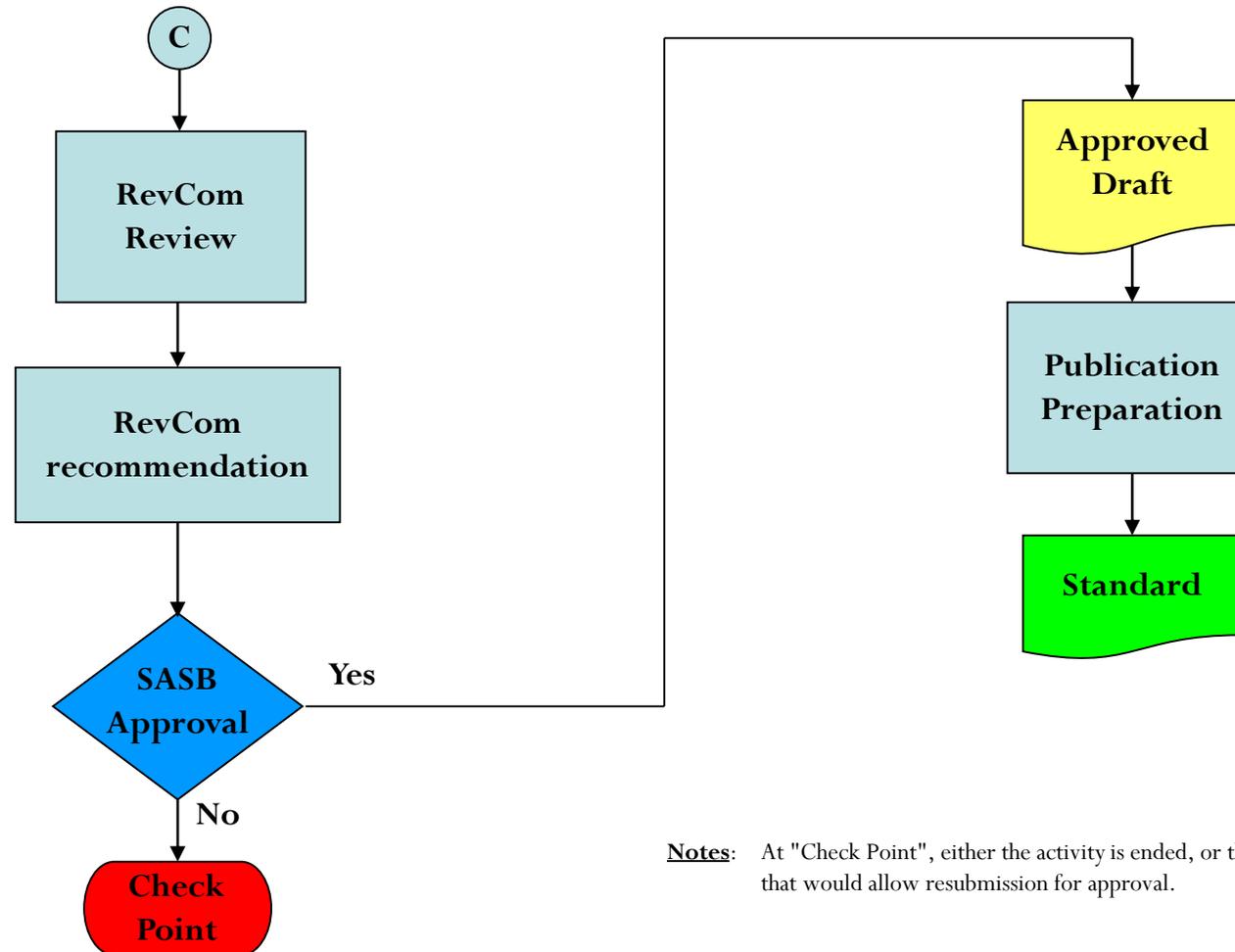
See 802.3 Operations Manual 2.6 and listed references for complete description

Overview of IEEE 802.3 Standards Process (4/5)- IEEE Standards Association (SA) Ballot Phase



Notes: At "Check Point", either the activity is ended, or there may be various options that would allow reconsideration of the approval.
See IEEE-SA Standards Board Operations Manual 5.4 for complete description

Overview of IEEE 802.3 Standards Process (5/5) – Final Approvals / Standard Release



Notes: At "Check Point", either the activity is ended, or there may be various options that would allow resubmission for approval.

Liaisons and Communications

- None

IEEE P802.3cr Maintenance #14: Isolation Approved Project Documents

- PAR
 - http://www.ieee802.org/3/cr/P802.3cr_PAR.pdf
- 5 Criteria
 - N/A
- Objectives
 - N/A

IEEE P802.3cr Maintenance #14: Isolation Timeline

- November 2020 – D2.0
- January 2020 – D2.1
- March 2020 – D3.0
- May 2020 – D3.1

Presentations

- No Presentations received for this interim.

Note –Times listed are subject to change.

Next Ad Hoc Call

- No future ad hoc meetings are expected to be held.

Future Meetings

- See: <http://www.ieee802.org/3/interims/index.html>
- March 2020 Plenary
 - Atlanta, GA USA
 - March 16-19
- May 2020 Interim
 - Pasadena, CA
 - May 18-22
- Anyone interested in hosting a interim meeting contact me or the IEEE 802.3 Executive Secretary [Steve Carlson](#).

Thank You!