

Minutes from: P1564 Voltage Sag Indices Task Force on July 23, 2012**OVERVIEW**

Dan Sabin, chair of 1564, convened the P1159.3 Task Force at the 2012 IEEE/PES General Meeting at 14:00 on July 23, 2012, at the Hyatt Hotel, San Diego, CA, USA. Fifteen people were in attendance.

Dan updated the attendees on the status, which included editorial changes from the MEC review of IEEE P1564/D16, and that the ballot pool was considered as "stale" by IEEE. The changes proposed by MEC were reviewed by the group, which were mostly editorial or reference naming changes, removal of year from references, and moving a case study to the annex. Discussion on any cited information that required a letter of permission indicated none at this time are necessary. Dan posted IEEE P1564/D17 before the meeting with the changes requested by the IEEE MEC. Dan will produce IEEE P1564/D18 for balloting with final editing.

The next meeting will be at 2013 IEEE/PES Joint Technical Committee Meeting in January, planned to be in Memphis during 2nd week of January.

ACTION ITEMS

- Secretary to produce minutes from meeting.
- Chair to obtain reference for IEEE P1159.3 Annex D.
- Chair to form a new ballot pool.
- Chair to create ballot draft and upload it.
- Chair to open first ballot.

Respectfully Submitted,
Richard P. Bingham

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