

IEEE/PES TRANSFORMERS COMMITTEE

Fall 2015 Meeting; Memphis, Tennessee

Administrative Subcommittee Agenda

Sunday, November 1, 2015

2 – 5:30PM, Venetian Room

Chair: Don Platts **Vice Chair:** Stephen Antosz **Secretary:** Sue McNelly
Treasurer: Greg Anderson **Awards Chair/Past Chair:** Bill Chiu **Standards Coordinator:** Bill Bartley

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|-------|--|-------------|
| 1. | Introduction of Members and Guests (:05) | All |
| 2. | Approval of Spring 2015 Minutes from San Antonio (:03) | D. Platts |
| 3. | Additions to and/or Approval of the Agenda (:02) | D. Platts |
| 4. | Chair's Report (:05) | D. Platts |
| 5. | Vice Chair's Report (:05) | S. Antosz |
| 6. | Secretary's Report & New Committee Membership Approval (:10) | S. McNelly |
| 7. | Treasurer's Report (:05) | G. Anderson |
| 8. | Recognition & Awards Report (:05) | B. Chiu |
| 9. | Standards Report (:30) | B. Bartley |
| 10. | IEEE Staff Update (:10) | E. Spiewak |
| 11. | Meeting Planning (:10) | G. Anderson |
| 11.1. | Memphis Meeting Update | |
| 11.2. | Future Meetings | |

Break & Time Check – 3:30 pm

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| 12. | Old Business | |
| 12.1. | WG Data – Confidentiality, Storage, Access, & Use (:10) | E. Spiewak |
| 12.2. | Draft Transformers Committee O&P Manual | D. Platts |
| 13. | New Business | |
| 13.1. | Routine Working Group and Task Force Standards Development Reports | D. Platts |

Time Check – 4:30 PM

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| 14. | Subcommittee Reports – Roundtable (not intended to indicate order of reporting) | |
| | Bushings (:03) | P. Zhao |
| | Dielectric Test (:03) | M. Franchek |
| | Distribution Transformers (:03) | S. Shull |
| | Dry Type Transformers (:03) | R. Ballard |
| | HVDC (:03) | M. Sharp |
| | Instrument Transformers (:03) | R. McTaggart |
| | Insulating Fluids (:03) | D. Wallach |
| | Insulation Life (:03) | B. Forsyth |
| | Performance Characteristics (:03) | E. teNyenhuis |
| | Power Transformers (:03) | J. Watson |
| | Underground Transformers & Network Protector (:03) | D. Mulkey |
| 15. | Adjourn | |