

**AGENDA**  
**IEEE PES TRANSFORMERS COMMITTEE**  
**Fall 2024 Administrative Subcommittee Meeting**  
**Location: Park View (4) Room: Hyatt Regency St. Louis at The Arch; St. Louis, Missouri, USA**  
**Sunday, October 27, 2024 | 2:00 PM – 5:00 PM**

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**Chair:** David Wallach    **Vice Chair:** Bill Griesacker    **Secretary:** Scott Reed  
**Treasurer:** Troy Tanaka    **Awards Chair/Past Chair:** Ed teNyenhuis    **Standards Coordinator:** Steve Shull

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## **17. ADMINISTRATIVE SUBCOMMITTEE – DAVID WALLACH**

### **Introduction of Members and Guests**

The Chair called the meeting to order and attendees introduced themselves by name, affiliation and role in the Administration Subcommittee. Guests also introduced themselves, by giving their name and affiliation.

Members and Guests Present:

Chair.....	David Wallach
Vice-Chair.....	Bill Griesacker
Secretary .....	Scott Reed
Treasurer .....	Troy Tanaka
Standards Coordinator .....	Steve Shull
Awards/Past Chair .....	Ed teNyenhuis
Bushings .....	Eric Weatherbee
Dielectric Tests .....	Poorvi Patel
Distribution Transformers .....	Jerry Murphy
Dry Type Transformers .....	Casey Ballard
HVDC.....	Ulf Radbrandt
Instrument Transformers.....	Thomas Sizemore
Insulation Life .....	Sam Sharpless
Insulating Fluids .....	Stephanie Mabrey
Performance Characteristics .....	Rogerio Verdolin
Power Transformers .....	Ryan Musgrove
Standards.....	Dan Sauer
Underground Transformers & Network Protectors .....	George Payerle

Guests: Malia Zaman, Patrycja Jarosz, David Walker, Vice Chair of Dry Type

### **17.1 Approval of Previous Meeting Minutes**

The Chair requested if there were comments on the draft Spring 2024 Administrative Subcommittee meeting minutes. Dan Sauer made a motion to approve the minutes and Sam Sharpless seconded the motion. Objections to unanimous approval of the minutes was requested. No comments were offered, and no objections were voiced, therefore the Spring 2024 Administrative Subcommittee minutes were approved by unanimous consent.

### **17.2 Additions to and/or Approval of the Agenda**

The preliminary agenda was previously distributed in advance of the meeting. Sam Sharples made a motion to approve the agenda and Dan Sauer seconded the motion. There were no objections to unanimous approval of the agenda, therefore the following agenda was approved.

## Administrative SC Agenda

	TOPIC	PRESENTER	EST. START
1.	<b>Administrative Topics (:15)</b> .....	David Wallach .....	2:00
1.1.	Introductions and Attendance		
1.2.	Affiliation Change Updates		
1.3.	Review and Approval of the Agenda		
1.4.	Approval of Fall 2023 Minutes		
2.	<b>Officer Reports</b> .....		2:15
2.1.	Chair's Report (:15) .....	David Wallach	
2.2.	Vice Chair's Report (:05).....	Bill Griesacker	
2.3.	Secretary's Report & New Committee Membership Approval (:10).....	Scott Reed	
2.4.	Treasurer's Report (:05) .....	Troy Tanaka	
2.5.	Recognition & Awards Report (:05) .....	Ed teNyenhuis	
2.6.	Standards Coordinator's Report (:10) .....	Steve Shull	
	2.6.1. Standards Report		
	2.6.2. Entity Proposal Report		
3.	<b>IEEE Report</b> .....		3:05
3.1.	IEEE Staff Update (:10) .....	Patrycja Jarosz	
4.	<b>Subcommittee Reports</b> ( <i>please limit your report to 4 minutes or less</i> ) .....		3:20
4.1.	Bushings .....	Eric Weatherbee	
4.2.	Dielectric Test .....	Poorvi Patel	
4.3.	Distribution Transformers .....	Jerry Murphy	
4.4.	Dry Type Transformers .....	Casey Ballard	
4.5.	HVDC .....	Ulf Radbrandt	
4.6.	Instrument Transformers .....	Thomas Sizemore	
4.7.	Insulating Fluids .....	Stephanie Mabrey	
4.8.	Insulation Life .....	Sam Sharpless	
4.9.	Performance Characteristics.....	Rogério Verdolin	
4.10.	Power Transformers .....	Ryan Musgrove	
4.11.	Standards .....	Dan Sauer	
4.12.	Subsurface Transformers & Network Protectors .....	George Payerle	
5.	<b>Unfinished Business</b> .....		4:10
5.1.	Update on memberplanet (:10).....	David Wallach	
5.2.	P&P Revision.....	David Wllach	
5.3.	Other (:05).....	All	
6.	<b>New Business</b> (:10) .....		4:40
6.1.	CIGRE Trf Database/Open Source Hosting by Trf Committee.....	David Wallach	
7.	<b>Wrap Up &amp; Adjournment</b> .....		4:50
7.1.	Wrap Up & Adjournment (:10).....	David Wallach	

### 17.3 Chair's Report – David Wallach

Refer to Section 4.0 of the Main Minutes for a complete “Chair's Report.”

### 17.4 Vice Chair's Report – Bill Griesacker

Refer to Section 5.0 of the Main Minutes for a complete “Vice Chair's Report.”

## **Administrative SC Agenda**

### **17.5 Secretary's Report – Scott Reed**

Refer to Section 6.0 of the Main Minutes for a complete “Secretary’s Report.”

Scott Reed made a motion to approve the following six new member applications, and it was seconded by Dan Sauer, with the consideration that any unverified membership requirements were met:

<b>Name</b>	<b>Affiliation</b>
Dave Blew	DE Blew Consulting
Ryan Hogg	Bureau of Reclamation
Ion Radu	Hitachi Energy
Tony Reiss	Custom Materials
Val Tatu	Powersmiths International
Michael Zarnowski	Carte

The six new member applications were approved unanimously without opposition.

### **17.6 Treasurer's Report – Troy Tanaka**

Refer to Section 7.0 of the Main Minutes for a complete “Treasurer’s Report.”

### **17.7 Recognition & Awards Report – Ed teNyenhuis**

Refer to Section 8.0 of the Main Minutes for a complete “Recognition & Award’s Report.”

### **17.8 Standards Report and New PAR Requests – Steve Shull**

Refer to Section 10.0 of the Main Minutes for a complete “Standards Report.”

### **17.9 IEEE Staff Update – Patrycja Jarosz**

Refer to **Appendix 7** of the Main Minutes for the full PowerPoint presentation.

### **17.10 Meeting Planning Report – Tammy Behrens (did not present)**

Refer to **Appendix 9** of the main Committee minutes for the full Meeting Planning Subcommittee report.

Brief reports were received from all the subcommittee chairs.

#### **17.10.1 Bushings Subcommittee | Eric Weatherbee**

Nothing to report

## Administrative SC Agenda

### 17.10.2 Dielectric Test Subcommittee | Poorvi Patel

One new working group

### 17.10.3 Distribution Transformers Subcommittee | Jerry Murphy

Multiple standards have been approved.

### 17.10.4 Dry Type Transformers Subcommittee | David Wallace

Two new PAR study groups. Both guides had previously expired.

C57.12.59-leadership change for the Working Group.

12.52 has an English language controversy surrounding Ventilated and Non-Ventilated Transformers that could impact 12.80

### 17.10.5 HVDC Converter Transformers & Reactors Subcommittee | Ulf Radbrandt

There are overlapping meetings.

### 17.10.6 Instrument Transformers Subcommittee | Thomas Sizemore

CCVT WG will resolve comments and provide a status update. Additionally, the status for the PAR creation for low power instrument transformers (sensors) will be provided.

IT accuracy task force – Will focus on recent IEC work on defining burdens for VTs and CTs. Some of that proposal is in line with the approach previously discussed in our SC for VTs.

WG to revise C57.13 will continue its work.

TF to merge C57.13.5 into C57.13 will cover progress, planned next steps, etc

### 17.10.7 Insulating Fluids Subcommittee | Stephanie Mabrey

The TF for the Maximum Continuous Operating Temperature of Insulating Liquids was dissolved.

Presentation

C57.166 needs to resolve ballot comments

### 17.10.8 Insulation Life Subcommittee | Sam Sharpless

Nothing to report.

### 17.10.9 Performance Characteristics Subcommittee | Rogerio Verdolin

Four TF and five WG are meetings this week.

### 17.10.10 Power Transformers Subcommittee | Ryan Musgrove

12 WG and Task Force meetings this week

3 new WG kicking off this meeting.

## **Administrative SC Agenda**

17.10.11 Standards Subcommittee | Dan Sauer

12.00 and 12.90 will go to ballot in 2025

One new WG this meeting for Reverse Power Flow.

17.10.12 Subsurface Transformers & Network Protectors Subcommittee | George Payerle

12.44 was published.

### **17.11 Unfinished Business**

17.11.1 **Update on new memberplanet development:** Memberplanet is not ready. The hierarchy was above the IEEE TC has been constructed but there are still bugs.

17.11.2 **P&P Revision:** This will be voted for approval at the General Session meeting.

### **17.12 New Business**

17.13.1 **CIGRE Trf Database/Open-Source Hosting by Trf Committee:** CIGRE would like to collaborate with IEEE to have jointly have a transformer storage database. This would not be governed by IEEE-SA. IEEE TC would have to have an IEEE Open-Source Community Manager and also establish Peer Review. It was decided to revisit this request after we learn more information from CIGRE so we can better understand the value the IEEE TC. IEEE reached out to CIGRE for more information but has not received a reply.

17.13.2 **Other:** No corporate email banners on TC emails

17.13.3 **Other:** Collection of data to support WG and TF activities. Patrycja will follow up with C57.130 regarding the incorrect email sent out for request for data being sent to the chair instead of IEEE.

### **17.13.5 Emeritus Status:**

The following requestees were discussed for input from ADCOM attendees. The chair gathered these inputs and will decide soon.

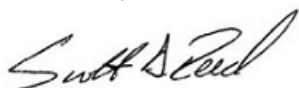
- Bob Rasor and Hali Moleski requested to be moved to Emeritus Status due to no longer attending.
- Aleksandr “Sasha” Levin also requested Emeritus Status and was known to be very involved with the TC.

### **17.14 Adjournment**

The items on the agenda were completed and the meeting was adjourned at 5:25 PM.

Respectfully submitted by:

Scott Reed,



Secretary, Transformers Committee

October 27, 2024

**Administrative SC Agenda**

Last Name	First Name	Affiliation	Meeting Date 10/27/24
Ballard	Casey	DuPont	
Griesacker	Bill	William Griesacker and Associates Inc.	X
Jarosz	Patrycja	IEEE	X
Mabrey	Stephanie	AVO	X
Murphy	Jerry	Reedy Creek Energy Services	X
Musgrove	Ryan	Oklahoma Gas & Electric	X
Patel	Poorvi	EPRI	X
Payerle	George	Carte International Inc.	X
Radbrandt	Ulf	Hitachi Energy	X
Reed	Scott	MVA	X
Sauer	Daniel	EATON Corporation	X
Sharpless	Sam	Rimkus Engineering	X
Shull	Stephen	BBC Electrical Services, Inc.	X
Sizemore	Thomas	ABB Inc.	X
Tanaka	Troy	Burns & McDonnell	X
teNyenhuis	Ed	Hitachi Energy	X
Verdolin	Rogerio	Verdolin Solutions Inc.	X
Wallach	David	Duke Energy	X
Weatherbee	ERIC	Hubbell	X
Zaman	Malia	IEEE	X