

IEEE/PES TRANSFORMERS COMMITTEE
Spring 2014 Meeting; Savannah, Georgia USA

Administrative Subcommittee Agenda

Sunday, March 23, 2014

2 – 5:30PM, Oglethorpe AB

Chair: Don Platts	Vice Chair: Stephen Antosz	Secretary: Sue McNelly
Treasurer: Greg Anderson	Awards Chair/Past Chair: Bill Chiu	Standards Coordinator: Bill Bartley

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| 1. Introduction of Members and Guests (:05) | All |
| 2. Approval of Fall 2013 Minutes from St. Louis (:03) | D. Platts |
| 3. Additions to and/or Approval of the Agenda (:02) | D. Platts |
| 4. Chair's Report (:05) | D. Platts |
| 5. Vice Chair's Report (:05) | S. Antosz |
| 6. Secretary's Report & New Committee Membership Approval (:10) | S. McNelly |
| 7. Treasurer's Report (:05) | G. Anderson |
| 8. Recognition & Awards Report (:05) | B. Chiu |
| 9. Standards Report (:30) | B. Bartley |
| 10. IEEE Staff Update (:10) | E. Spiewak/J. Haasz |
| 11. Meeting Planning (:10) | G. Anderson |
| 11.1. Savannah Meeting Update | |
| 11.2. Future Meetings | |

Break & Time Check – 3:30 pm

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| 12. Old Business | |
| 12.1. WG Data – Confidentiality, Storage, Access, & Use (:15) | S. McNelly/E. Spiewak |
| 12.2. Committee P&P (:05) | B. Bartley |
| 12.3. GMD/GIC Position Paper (:05) | B. Chiu |
| 12.4. Meeting Improvement Initiative (:15) | D. Platts/B. Bartley |
| 13. New Business | |
| 13.1. Unwritten Rules for meetings/timeslots (:05) | D. Platts |

Time Check – 4:30 PM

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| 14. Subcommittee Reports – Roundtable (not intended to indicate order of reporting) | |
| Bushings (:03) | P. Zhao |
| Dielectric Test (:03) | M. Franchek |
| Distribution Transformers (:03) | S. Shull |
| Dry Type Transformers (:03) | C. Johnson |
| HVDC (:03) | M. Sharp |
| Instrument Transformers (:03) | R. McTaggart |
| Insulating Fluids (:03) | D. Wallach |
| Insulation Life (:03) | B. Forsyth |
| Performance Characteristics (:03) | E. teNyenhuys |
| Power Transformers (:03) | J. Watson |
| Underground Transformers & Network Protector (:03) | C. Niemann |
| 15. Adjourn | |