



**IEEE/PES Transformers Committee
Fall 2003 Meeting, October 5-9, 2003
Pittsburgh, Pennsylvania, USA**



August 22, 2003

Dear Committee Members & Guests:

You and a companion are cordially invited to Pittsburgh, Pennsylvania to attend the Fall 2003 Meeting of the IEEE/PES Transformers Committee to be held October 5-9, 2003 at the Sheraton Station Square Hotel. Pennsylvania Transformer Technology, Inc. is proud to host the meeting and it promises to be an event that will long be remembered.

The **Sheraton Station Square Hotel** is located on the Southside of Pittsburgh (7 Station Square Drive) with a great view of downtown Pittsburgh. Special room rates have been negotiated during October 4-11, 2003. The guestrooms are reserved under "IEEE Transformers Committee." Rooms can be reserved by calling (800) 325-3535 or (412) 261-2000. The room block cut off date is September 12, 2003. After that date, all of our remaining rooms will be released. It is anticipated that this meeting will be well attended and you are urged to make your reservations as soon as possible. Note also that there is a major NFL football game on Sunday evening and hotel rooms may be a premium.

Ground transportation from the airport to the hotel includes your choice of:

- ❖ Taxicab: One way trip from Greater Pitt to the Sheraton is approximately - \$33.00
- ❖ PAT (PublicBus) Inbound only to Sheraton Station Square every 20 minutes - \$2.25
- ❖ Numerous rental car kiosks throughout the airport.
- ❖ Express Shuttle USA - \$ 16.00 one way, \$ 28.00 round trip. www.pghairportshuttle.com for departure times or see attached.

Early October is a beautiful and colorful time in Pittsburgh. The temperatures range from an average daytime high of 66° F (19C) to an average evening low temperature of 45° F (7C). Dress attire for the meetings is business casual.

On-Line Registration

We have a full agenda planned for this meeting. Use the on-line registration system to register for the meeting. The on-line registration system can be accessed at www.transformerscommittee.org.

Special Events

The Sunday Evening Reception will be held at the **Sheraton Station Square Hotel**.

We also have a Tuesday Luncheon. This interpretive speaker, Mr. Ed Reis is the Executive Director of the George Westinghouse Museum and we are sure that this will be a very entertaining luncheon.

Our Wednesday Evening Social will be held at the nation's premier bird park – The National Aviary. This is not only educationally enhancing, but also entertaining. This is sure to be a "do not miss" social.

Companion Tours

Monday, October 6th, Amish Country

Wendell August Forge and Volant, PA. A guided tour through the Amish community. Lunch is included.

Tuesday, October 7th, Fallingwater

This home designed by Frank Lloyd Wright, was created to make the outdoors part of the living space. This is an architectural marvel built in 1936 directly over a waterfall for Pittsburgh's department store owner, Edgar J. Kaufman. The trail to the Fallingwater Estate is a footpath of approximately ¼ mile, so all those taking the breathtaking tour, please wear comfortable walking shoes. After this tour, lunch will be served in the Laurel Highlands at the Oakhurst Tea Room.

Technical Tours

These tours are by - "Invitation Only". Invitations are mailed separately.

Sunday Morning, October 5th, Tour the Pennsylvania Transformer Plant in Canonsburg, Pennsylvania. Buses will leave the hotel at 8:30 am for a 30-minute ride to the plant. A catered lunch will be served at the plant and the buses will return to the Sheraton by 1:30 p.m. Companions are welcome.

Monday Evening, October 6th, Tour the Mitsubishi Electric Circuit Breaker Plant in Warrendale, Pennsylvania. Buses will leave the Sheraton at 6:30 p.m. for the 30-minute ride to the plant. Dinner will be provided and we will return to the hotel by 10:00 p.m. Companions are welcome.

Thursday Afternoon, October 9th - Alternate tour of the Pennsylvania Transformer Plant. Buses will leave the hotel at 12:15 p.m. Lunch will be provided and the bus will return to the Sheraton by 4:30 p.m. Special arrangements can be made for transportation to the airport after the tour. Companions are welcome.

Enclosed are the following:

Information Flyers: Mon. and Tue. Companion tour, Tue. Luncheon Speaker, Wed. Dinner Social

Express Shuttle

We are extremely delighted to host the Fall 2003 Meeting of the IEEE/PES Transformers Committee. We hope your visit will be enjoyable and unforgettable. If you require further information or assistance, please feel free to contact me at (724) 873-2123 or e-mail me at dblake@patransformer.com. Or you may contact Judy Panian at (724) 873-2595 or by e-mail at jpanian@patransformer.com.

Sincerely,

Dennis Blake
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Pennsylvania Transformer
Canonsburg, Pennsylvania