

TRANSFORMERS



COMMITTEE

July 24, 2008

I hope that everyone is enjoying the summer months. I know that it seems like our next Transformer Committee meeting is a long way off but October will be here before you know it. I am sending this e-mail to encourage you to attend our next meeting which will be held from October 5-9, 2008 in Porto, Portugal.

IEEE is an international standards organization. The Transformers Committee is a good example of international membership with approximately 20% of our meeting attendees coming from outside North America. For this reason we strive to hold a committee meeting outside of North America approximately every five years. In 2001 we had a meeting in Amsterdam and in 1997 we had a meeting in Graz, Austria. Although these meetings were reasonably well attended, some of our technical subcommittees decided not to meet during these Transformer Committee meetings.

At the next meeting in Porto ALL of the technical subcommittees will be conducting meetings and I expect that all active working groups will hold meetings as well. If you are a chairman of a working group I hope that you will make an effort to attend the meeting in Porto. Your support and your leadership during the meeting will be a key success factor, as has been in past meetings. If you cannot attend due to conflicts beyond your control, I expect that you will delegate chairmanship of the meeting to an appropriate working group member. We have a lot of standards activity in process which we need to continue to move towards completion.

We have worked very closely with our meeting host, EFACEC, to keep the costs of this meeting at a very reasonable level while offering a top quality meeting venue. Please visit the Transformers Committee website, www.transformerscommittee.org, to read additional information concerning the hotel, city, and helpful travel hints. Note the document titled "Memo Template - Request to Attend Meeting:" which you can use as a template to request authorization. This document includes a comparison of the estimated cost for this meeting in comparison to a typical meeting held in North America.

I want to conclude this message by thanking all of you for the time, energy, and expense which you commit to the Transformers Committee. As you all know, we are a volunteer organization and it is only through all of your efforts that we are successful. If your participation is supported by your employer, please extend the Committee's appreciation for the critical part your company plays in supporting our industry. I hope to see you in Porto in October. Should you need my assistance in obtaining authorization from your management, please do not hesitate to contact me.

Kind Regards,

A handwritten signature in black ink, appearing to read "Thomas A. Prevost".

Thomas A. Prevost
Chair
IEEE PES Transformers Committee