

## 1.0 **Chair's Report** – J. Edward Smith

### 1.1 **IEEE PES Upcoming Meetings**

IEEE PES T&D Conference & Exposition  
April 19-22, 2010  
New Orleans, Louisiana

PES General Meeting  
July 26-29, 2010  
Minneapolis, Minnesota

### 1.2 **PES Technical Council Activities** (also see attachment A)

1.2.1 PES President's Schedule . . . Alan C. Rotz, PES President, would like to personally attend a committee meeting of the each one of the IEEE/PES Technical Committees during his tenure as president. The Transformers Committee should issue a formal invitation. ACTION TAKEN: On Behalf of the Transformers Committee, Administrative Subcommittee, and officers I issued an invitation and provided information on our next two meeting locations.

1.2.2 Standards Development . . . The IEEE-PES is being criticized for the length of time it takes to get a standard through the process. NEMA was quoted an example for the IEEE to follow to expedite the standards process. NEMA was credited for publishing a standard in 90 days. The PES wants input as to how we can expedite the Standards making process.

1.2.3 Proceedings . . . The IEEE will provide "on-line" access ONLY to the proceedings! They will no longer produce CD ROM or USB versions

1.2.4 Transformer Committee Officers . . . Rick Taylor and Jeff Nelson needed a list of Transformer Committee officers; Chair, Vice Chair, Past Chair, Secretary, Treasurer, Standards Coordinator and Meeting Planner. Also requested was a listing of future meeting locations. They have requested that the Technical Committees continually update this information. ACTION TAKEN: I sent this information to both via e-mail following the Technical Council meeting.

1.2.5 Meetings and Marketing Committee . . . The Technical Council is organizing a new committee, Meetings and Marketing Committee (M&M Committee). The PES hopes to do a better job of marketing the output to Technical Committees, including: standards, guides, technical reports, and white papers. This committee will report to Damir Novosel, Vice Chair, of the Technical Council. With the purpose to coordinate meeting participation and improve marketing of the technical committees output. A motion was made to

realign the name and scope of the Technical Sessions Committee to the Meetings & Marketing Committee with the appropriate adjustments in responsibility. The committee would have the current responsibility plus additional responsibilities for meeting coordination between different technical committees and marketing the technical committees output.

1.2.6 2010 PES General Meeting Paper Schedule . . . . Considerable time was spent reviewing the meeting and space requirements for Panel Session, Paper Sessions, Paper Forums, and Poster Sessions at the n 2010 PES General Meeting (Minneapolis , Minnesota).

### 1.3 Smart Grid Technology

1.3.1 Increased Awareness . . . . . The PES is requesting that each of the Technical Committees pay more attention, get more involved, and dedicate more time and resources on “Smart Grid” Technology. The PES is pushing to expedite the standards process to better position us for “Smart Grid” Technology.

1.3.2 New Smart Grid Website . . . The IEEE will develop a new section on its web site exclusively for “Smart Grid. [www.smartgrid.ieee.org](http://www.smartgrid.ieee.org)

### 1.4 TCPC Activities

1.4.1 Paper Presentations . . . . . If the authors are NOT registered for the meeting where the paper is to be presented by a specific deadline, the paper will be “pulled”

1.4.2 “NO SHOWS” . . . Session Chairs (TCPC Chairs) are required to report “NO SHOWS” for Panel Sessions, Paper Sessions, Paper Forums, and Poster Sessions starting in 2010.

For all “NO SHOWS” the papers will be returned to the authors along with the copyright form submitted by the author. Copyright would remain with the author however the paper will not be published.

1.4.3 Plagiarism . . . The PES will use Cross-Check software to screen for papers that have 30% or more of the same content as previously published. Papers will need to be examined more closely before being considered.

### 1.5 Transformers Committee Activities

1.5.1 Development of a Transformers Committee Working Group P&P Manual . . . . The IEEE SA requires the Transformers Committee to have and maintain a Working Group P&P Manual (Practices & Procedures). To start, the IEEE SA has provided the basic template to work from. Adapting it to fit the Transformers

Committee Working Group procedures will be somewhat of a challenge. Following the last Adcom meeting in Lombard, Peter Balma volunteered to coordinate this project. He has tried to maintain as much of the IEEE SA's guide as possible, keeping in mind that some of it is mandated. He has also tried to make it consistent with the committee's O & P manual. Again, please keep in mind that some of this material and format is mandated. On behalf of the Transformers Committee, I would like to formally acknowledge Peter's efforts in coordinating this most challenging project. Peter, thank you!

1.5.2 Revision to the Transformers Committee's O&P Manual . . . . The Transformers Committee O&P Manual has been revised to specifically address two issues from the last ADCOM meeting. The revisions addressed include: Simplification of the publication of special papers and to make the process similar to Transaction paper reviews. Refer to Clause 16 of the Transformers Committee O&P Manual. Also, clarification of how many activities and references is needed on a membership application. There is space for three, but it appears the consensus and intent was that at least one subcommittee and one working group recommendation is needed. This could easily be changed to three if desired. Refer to Annex C of the Transformers Committee O&P Manual. I would again like to formally acknowledge Peter's work on this document. Peter, thanks again!

1.5.3 Establishment of Quorums . . . . The issue of establishing quorums within our Committees is becoming increasingly more challenging. I have allotted time and resources to establish a definitive direction for resolving these challenges during our Adcom meeting in Houston. We, as a group, need to start establishing a policy and direction for our Chairs to follow during our Houston meeting.

Respectfully Submitted

A handwritten signature in black ink, appearing to read 'J. Smith', written over a horizontal line.

James Edward Smith

Chair

IEEE/PES Transformers Committee

## Attachment A

PES Technical Council Meeting  
Lake Buena Vista, FL  
January 11, 2010  
General Meeting Highlights

### Conference Paper Process Issues

#### Problems:

- No – Show Authors
  - All accepted conference papers are included in the Proceedings whether they are presented at the conference or not
- Plagiarism
  - In many instances authors are submitting the same papers to more than one conference or publication. Or, they are submitting papers with a significant percentage of previously published material as original submissions.
- Proceedings
  - We spend approximately 6k – 10k per conference to produce CD Rom or USB proceedings

No-Show for GM 2009

	Paper Statistics for Reported Sessions			
Session Type	Number Papers Scheduled	Number Papers Presented	Number Papers Not Presented	No Show %*
Combo	10	8	2	20%
Panel	146	144	2	1%
Paper	109	93	16	15%
Paper Forum	166	133	33	20%
Poster Session	223	155	68	30%
Super Session	49	43	6	12%
<b>Total</b>	<b>703</b>	<b>576</b>	<b>127</b>	<b>18%</b>

\*This is the No Show % for the respondents in each category

Session Type	Number Sessions Scheduled	Session Chairs Reporting % *
Combo	17	12%
Panel	52	46%
Paper	27	67%
Paper Forum	16	81%
Poster Session	4	100%
Super Session	10	90%
<b>Total</b>		<b>56%</b>

\* This is the percentage of Session Chairs that reported the number of no shows.

### **Conference Paper Process**

Solutions:

- Plagiarism
  - Use Cross-Check software to screen for papers that have 30% or more of the same content as previously published.
  - Will need to be examined more closely before response
- Proceedings
  - We will provide on line access to the proceedings only and no longer produce CD ROM or USB versions
  - Possibly move proceedings to Xplore for attendee access.

### **Marketing of WG Activities**

- Increase internal and external awareness
- Provide brief overview
- Promote participation
- Enable Research
- Promote Use
- Use a PowerPoint format, possible 15 slides
- Template that can be used across PES
- Need to form a Taskforce to design Template

### **PES e-Commerce**

- Digital Distribution Mechanism for Technical Committee Output
- Provide Increased Value to PES members
- Identify potential products
  - White Papers
  - Tutorials
  - Best Practices
- Quality Control Process- Committee Approval

- Copyright transfer
- Hard and Soft copy to PES EO
- Pricing for members vs. non-membersForm a TC products committee
  - Define process
  - Call to action
  - Strategy for compendium and theme offerings